



## IDAHO SOIL & WATER CONSERVATION COMMISSION

### NOTICE OF REGULAR MEETING & AGENDA Idaho Soil & Water Conservation Commission August 28, 2014, 8:00 am – 5:00 pm MT

*Len B. Jordan Building  
650 W. State Street Boise, Idaho 83702  
Room: B35*

**TELECONFERENCE # (888) 706-6468 Passcode: 6913014**

The Commission will occasionally convene in Executive Session, pursuant to Idaho Code § 67-2345.  
Executive Session is closed to the public.

#### AMERICANS WITH DISABILITIES ACT COMPLIANCE

*The meeting will be held in facilities that meet the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations to attend, participate in, or understand the meeting, please contact the Idaho Soil & Water Conservation Commission at (208) 332-1790 or [Info@swc.idaho.gov](mailto:Info@swc.idaho.gov) so advance arrangements can be made.*

*Members of the public may address any item on the Agenda during consideration of that item. Those wishing to comment on any agenda item are requested to indicate so on the sign-in sheet in advance. Copies of agenda items, staff reports and/or written documentation relating to items of business on the agenda are on file in the office of the Idaho Soil & Water Conservation Commission in Boise. Upon request, copies can be emailed and will also be available for review at the meeting.*

	1.	WELCOME, SELF-INTRODUCTIONS, AND ROLL CALL	Chairman
	2.	AGENDA REVIEW <i>Agenda may be amended after the start of the meeting upon a motion that states the reason for the amendment and the good faith reason the item was not included in the original agenda.</i>	Chairman
	3.	PARTNER REPORTS	IASCD, NRCS, IDEA, DFM, Admin.
	4.	ADMINISTRATION	
*#	a.	MINUTES 1. June 13, 2014 2. July 17, 2014 ACTION: Approve	Chairman
*#	b.	FINANCIAL REPORT 1. June 30, 2014 2. July 31, 2014 <i>(to be distributed at meeting)</i> ACTION: Approve	Murrison

(\*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Thurs., August 29, 2014 Regular Meeting Agenda

Date of Notice: Aug. 22, 2014

#	c.	ADMINISTRATOR'S REPORT <ul style="list-style-type: none"> <li>• Activities</li> <li>• Contracts and MOUs</li> <li>• FY 2015 Regular Meeting Schedule</li> <li>• NASCA Annual Conference</li> </ul> ACTION: For information only	Murrison
*#	d.	FY 2014 Performance Measures Report ACTION: Approve	Murrison
*#	e.	FY 2016 Budget Request ACTION: Approve	Murrison
#	f.	OPE Report on Challenges and Approaches to Meeting Water Quality Standards, Trading ACTION: For information only	Murrison
#	g.	Agricultural Pollution Abatement Plan Update ACTION: For information only	Murrison
	5.	PROGRAMS	
#	a.	DISTRICT SUPPORT SERVICES <ol style="list-style-type: none"> <li>1. Report on FY 2014 Technical Assistance Hours Utilized/Deliverables Accomplished (distribute directly to districts too)</li> <li>2. District Survey results</li> </ol> ACTION: For information only	Trefz
#	b.	RANGELAND CONSERVATION & RESOURCE DEVELOPMENT PROGRAM <ol style="list-style-type: none"> <li>1. Program Activities and Loan Fund Financial Reports</li> </ol> ACTION: For information only	Hoebelheinrich
*#	c.	RANGELAND CONSERVATION & RESOURCE DEVELOPMENT PROGRAM <ol style="list-style-type: none"> <li>1. Set annual loan interest rates</li> </ol> ACTION: Approve	Hoebelheinrich
	6.	OTHER BUSINESS	Chairman
	a.	REPORTS ACTION: For information only	
	7.	EXECUTIVE SESSION Executive Session is closed to the public. Under the relevant Idaho Code Sections noted below, Board action, if any, will be taken publicly in open session directly following Executive Session.	

(\*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Thurs., August 29, 2014 Regular Meeting Agenda

Date of Notice: Aug. 22, 2014

*#	a.	<p>RESOURCE CONSERVATION &amp; RANGELAND DEVELOPMENT PROGRAM</p> <p>Pursuant to Idaho Code § 67-2345(d), the Commission will convene in Executive Session for the purpose of reviewing Loan Applications:</p> <p>1. Loan # A-689</p> <p>ACTION: For consideration and possible action</p>	Hoebelheinrich
*#	b.	<p>RESOURCE CONSERVATION &amp; RANGELAND DEVELOPMENT PROGRAM</p> <p>Pursuant to Idaho Code § 67-2345(f), the Commission will convene in Executive Session for the purpose of discussing controversies not yet being litigated but imminently likely to be litigated.</p> <p>1. Loan #A-517</p> <p>ACTION: For consideration and possible action</p>	Hensley
	c.	<p>HUMAN RESOURCES: EMPLOYEE PERFORMANCE REVIEW</p> <p>Pursuant to Idaho Code § 67-2345(b), the Commission will convene in Executive Session for the purpose of considering the evaluation of a public employee.</p> <p>ACTION: For information only</p>	Commissioners
*	8.	<p>ADJOURNMENT</p> <p>The next regular meeting is scheduled for Friday, September 12, 2014 at 8 a.m., and will be held via teleconference.</p>	

(\*) Action Item

(#) Attachment

ACTION: Staff recommended action for Commission Consideration

Thurs., August 29, 2014 Regular Meeting Agenda

Date of Notice: Aug. 22, 2014



# Idaho Soil & Water Conservation Commission

650 W. State St., Room 145 • Boise Idaho 83720  
Telephone: 208-332-1790 • Fax: 208-332-1799

## IDAHO SOIL & WATER CONSERVATION COMMISSION PUBLIC MEETING & TELECONFERENCE

**Date and Time:**

Friday, June 13, 2014  
From 8:00 am – 2:00 pm MST

**Location:**

Len B. Jordan Building, Room B35  
650 W. State Street  
Boise, Idaho

### DRAFT MINUTES

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**COMMISSION MEMBERS PRESENT:**

Norman Wright  
Leon Slichter

Roger Stutzman

**COMMISSION MEMBERS PRESENT via teleconference:**

Dave Radford

**COMMISSION MEMBERS ABSENT:**

Jerry Trebesch

**COMMISSION STAFF PRESENT:**

1 Teri Murrison  
2 Jan Webster

Cheryl Wilson  
Delwyne Trefz

3

**4 PARTNERS AND GUESTS PRESENT:**

5 Harriet Hensley, Office of the Attorney General  
6 Anita Hamann, Division of Financial Management

7

**8 PARTNERS AND GUESTS PRESENT via teleconference:**

9 Jeff Burwell, Natural Resources Conservation Service  
10 Mike Brown, National Association of State Conservation Agencies  
11 Aaron Andrews, National Association of State Conservation Agencies

12

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**14 ITEM #1: WELCOME AND ROLL CALL**

15 Chairman Wright called the meeting to order at 8:00 a.m. Roll call: Chairman Norman Wright,  
16 Commissioners Leon Slichter and Roger Stutzman were present. Commissioner Dave Radford  
17 was present via teleconference. Commissioner Jerry Trebesch was absent.

18  
19 **ITEM #4a: MINUTES**

20 Action: Commissioner Radford moved to approve the May 15, 2014 Minutes as submitted.  
21 Commissioner Slichter seconded the motion. Motion carried by unanimous vote.  
22

23 **ITEM #4b: FINANCIAL REPORTS**

24 Action: Commissioner Stutzman moved to approve the May 31, 2014 Financial Report as  
25 submitted. Commissioner Radford seconded the motion. Motion carried by unanimous vote.  
26

27 **ITEM #4c: ADMINISTRATOR'S REPORT**

28 Action: Commissioner Stutzman moved to pay 2015 National Association of State Conservation  
29 Agencies (NASCA) dues. Commissioner Slichter seconded the motion. Motion carried by  
30 unanimous vote.  
31

32 **ITEM #4d: FY 2015-2018 ISWCC STRATEGIC PLAN**

33 Action: Commissioner Stutzman moved to approve the FY 2015-2018 ISWCC Strategic Plan as  
34 submitted. Commissioner Slichter seconded the motion. Motion carried by unanimous vote.  
35

36 **ITEM #4e: COMMENT LETTER ON EPA/CORP OF ENGINEERS PROPOSED RULE DEFINING WATERS  
37 OF THE US**

38 Action: Commissioner Slichter moved to direct the Administrator to draft a comment letter per  
39 input from Commissioners, and circulate the letter for review and approval prior to forwarding it  
40 to DEQ for inclusion in a unified state comment letter. Commissioner Stutzman seconded the  
41 motion. Motion carried by unanimous vote.  
42

43 **ITEM #4f: APPOINTMENT OF ADMINISTRATOR IN FY 2015 AND DELEGATION OF POWER AND  
44 DUTIES**

45 Action: Commissioner Stutzman moved to affirm the reappoint Teri Murrison as Administrator  
46 and authorize Chairman Wright to sign the FY 2015 Appointment of Administrator and  
47 Delegation form. Commissioner Slichter seconded the motion. Motion carried by unanimous  
48 vote.  
49

50 **ITEM #4g: ELECT COMMISSION OFFICERS TO SERVE BEGINNING JULY 1, 2014**

51 Action: Commissioner Slichter moved that FY 2014 Commission officers [Norman Wright,  
52 Chairman; Roger Stutzman, Vice Chairman; and Jerry Trebesch, Secretary] continue serving in FY  
53 2015. Commissioner Stutzman seconded the motion. Motion carried by unanimous vote.  
54

55 **ITEM #5a: DISTRICT SUPPORT SERVICES UPDATE**

56 Action: None taken.  
57

58 **ITEM #5b: DISTRICT BUDGET HEARING & FY 2015 WATER QUALITY IMPLEMENTATION PROJECT  
59 UNMET NEEDS**

60 Action: Commissioner Slichter moved to accept the report as submitted. Commissioner Stutzman  
61 seconded the motion. Motion carried by unanimous vote.  
62

**ITEM #5c: FY 2015 DISTRICT CAPACITY BUILDING REQUESTS**

Action: Commissioner Stutzman moved to approve staff recommendation to provide funding to regional programs as follows: \$1,500 to Bonner SWCD for the State Forestry Contest, \$1,500 to Idaho SWCD for the Grazing Conference, \$1,500 to Payette SWCD for the Agricultural Symposium, \$1,500 to Bear Lake SWCD for the Idaho Envirothon, \$1,500 to Adams SWCD for Grazing Lands Education, and \$1,000 to Lewis SCD for a Soil Health Workshop; and allocate remaining capacity building funds equally to the fifty districts at \$830 each. Commissioner Slichter seconded the motion. Motion carried by unanimous vote.

**ITEM #5d: RANGELAND CONSERVATION & RESOURCE DEVELOPMENT PROGRAM ACTIVITIES REPORT & LOAN FUND FINANCIAL REPORT**

Action: None taken.

**ITEM #5e: RANGELAND CONSERVATION & RESOURCE DEVELOPMENT PROGRAM LOAN MARKETING AND ADVERTISING PLAN FOR FY 2015**

Action: None taken.

**ITEM #6a: REPORTS**

Action: None taken.

**ITEM #7: EXECUTIVE SESSION**

Action: Commissioner Stutzman moved to enter into Executive Session pursuant to Idaho Code §67-2345(d) for the purpose of reviewing Loan Applications. Commissioner Slichter seconded the motion. Roll call: Chairman Norman Wright, Commissioners Roger Stutzman, Dave Radford, and Leon Slichter voted to do so. Commissioner Jerry Trebesch was absent. Motion carried by unanimous vote.

Executive Session commenced at 12:28 p.m. Ms. Murrison, Ms. Wilson, Ms. Webster, Harriet Hensley, Office of the Attorney General, were present during Executive Session.

Executive Session ended at 1:21 p.m. Commissioners reconvened in Open Session at 1:23 p.m. and took no action.

**ITEM #8: ADJOURN:**

The meeting was adjourned at 1:28 p.m. The next Commission Meeting will be held on Thursday, August 28, 2014 in Boise.

Respectfully submitted,

Jerry Trebesch, Secretary



# Idaho Soil & Water Conservation Commission

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## IDAHO SOIL & WATER CONSERVATION COMMISSION AND OREGON SOIL & WATER CONSERVATION COMMISSION JOINT PUBLIC MEETING

**Date and Time:**

Thursday, July 17, 2014  
From 8:00 – 10:30 am PST

**Location:**

Best Western Sunridge Inn  
1 Sunridge Lane  
Baker City, Oregon 97814

### DRAFT MINUTES

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**IDAHO COMMISSION MEMBERS PRESENT:**

Norman Wright                      Jerry Trebesch  
Leon Slichter

**IDAHO COMMISSION MEMBERS ABSENT:**

Dave Radford                      Roger Stutzman

**IDAHO COMMISSION STAFF PRESENT:**

1    Teri Murrison                      Terry Hoebelheinrich  
2    Ali Hardy                          Delwyne Trefz  
3

**OREGON COMMISSION MEMBERS PRESENT:**

4  
5    Barbara Boyer                      Tim Kerns  
6    Gary Jensen                          Aaron Madison  
7    Mel Omeg                          Marilyn Bohnert Rice  
8    Jerry Ward  
9

**OREGON COMMISSION STAFF PRESENT:**

10  
11   John Byers                          Manette Simpson  
12

**PARTNERS & GUESTS PRESENT:**

13  
14   Ray Jaendl, NRD                      Mark Saelens, OACD  
15   Ron Alvarado, NRCS                      Jason Faucera, OCEAN  
16   Jim Cathcart, ODF                      Mike Borman, OSU  
17   Jerry Nicolescu, OACD                      Whitney Collins, Baker County SWCDs  
18  
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20 **WELCOME AND INTRODUCTIONS**

21 Chairman Boyer called the meeting to order at 8:00 a.m.

22  
23 **OATH OF OFFICE**

24 Action: John Byers administered the Commissioner Oath of Office to Aaron Madison. No action  
25 taken.

26  
27 **MINUTES**

28 Action: Oregon commissioners moved to approve the Oregon Commission's April 2014 Minutes  
29 as submitted. Motion carried by unanimous vote.

30  
31 **NATURAL RESOURCE PROGRAM AREA UPDATE**

32 Action: Presentation made by Ray Jaendl; discussion ensued. No action taken.

33  
34 **SWCD AND WATER QUALITY MANAGEMENT PROGRAMS UPDATE**

35 Action: Presentation made by John Byers; discussion ensued. No action taken.

36  
37 **ADVISOR REPORTS**

38 Action: Reports given by Mark Saelens of OACD, Ron Alvarado of NRCS, Jason Faucera of OCEAN,  
39 Jim Cathcart of ODF, and Mike Borman of OSU; discussion ensued. No action taken.

40  
41 **LOCAL SWCD PRESENTATION: BAKER COUNTY SWCDs**

42 Action: Presentation made by Whitney Collins; discussion ensued. No action taken.

43  
44 **IDAHO COMMISSION OVERVIEW**

45 Action: Presentation made by Teri Murrison; discussion ensued. No action taken.

46  
47 **SWCC MEMBER REPORTS**

48 Action: Reports given by Oregon commissioners; discussion ensued. No action taken.

49  
50 **PUBLIC COMMENT**

51 Action: No public comment given. No action taken.

52  
53 **ADJOURN**

54 The meeting was adjourned at 10:55 a.m.

55  
56 Respectfully submitted,

57  
58  
59  
60 Jerry Trebesch, Secretary



SWC REPORT SUMMARY AS OF June 30, 2014

100% of year

GENERAL FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH				OPERATING % SPENT TO DATE
FY14	ACTUAL EXPENSE thru End of			ACTUAL EXPENSE Thru End of			Encumbr Thru End of			ACTUAL EXPENSE Thru End of Current			PLUS		ACTUAL CASH BALANCE End of		
	BUDGET	Current	BALANCE	BUDGET	of	E	BUDGET	Current	BALANCE	BUDGET	Month	BALANCE	BEG CASH AT 7/1/13	TOTAL REC TO DATE		LESS TOTAL EXP TO DATE	
INDEX																	
7101 MANAGEMENT ADMINISTRATIVE	205,000	202,268	2,732	45,657	45,657	0			0				250,657		247,925	2,732	100.00%
7111 MANAGEMENT BOARD	3,000	3,068	(68)	8,975	8,841	134			0			0	11,975	0	11,909	66	98.51%
7201 FIELD STAFF	456,000	456,278	(278)	108,099	108,099	0	7,108	7,108	0			0	571,207	200	571,485	(78)	100.00%
7301 PROGRAMS	218,000	220,486	(2,486)	8,201	8,127	73			0			0	226,201	0	228,613	(2,412)	99.11%
7310 DISTRICT ALLOCATIONS						0			0	1,103,200	1,103,200	0	1,103,200	0	1,103,200	0	
7320 DISTRICT CAPACITY BUILDING						0			0	65,998	65,998	0	65,998	0	65,998	0	
7350 CREP	123,400	123,300	100	11,470	11,624	(154)			0			0	134,870	0	134,924	(54)	101.34%
TOTAL GENERAL FUND 0001	1,005,400	1,005,400	(0)	182,402	182,348	53	7,108	7,108	0	1,169,198	1,169,198	0	2,364,108	200	2,364,055	253	
	100.00%			99.97%						100.00%			100.00%				
7325 SWC PROFESSIONAL SERVICE	0	0	0	20,000	1,283	18,717			0	0	0	0	3,963	5,574	1,283	8,255	
TOTAL FUND 0450	0	0	0	20,000	1,283	18,717	0	0	0	0	0	0	3,963	5,574	1,283	8,255	
				6.41%									32.36%				
DEDICATED FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET			NOTES RECEIVABLE End of Cur period
FY14	ACTUAL EXPENSE thru End of			ACTUAL EXPENSE Thru End of			ACTUAL EXPENSE Thru End of			BEG CASH AT 7/1/13	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of	NOTES RECEIVABLE E 7/1/13	LOANS PAID OUT, COLLECTIONS /ADJUSTMENT		
	BUDGET	Current	BALANCE	BUDGET	of	E	BUDGET	of	BALANCE								
7351 RCRDP LOAN ADMINISTRATIVE	146,000	145,993	7	146,000	96,537	49,463	0	0	0	5,747,001	653,376	242,531	6,157,846	4,378,994	791,279	3,910,931	
TOTAL RCRDP ADMIN 0522-01	146,000	145,993	7	146,000	96,537	49,463	0	0	0	5,747,001	653,376	242,531	6,157,846		(1,259,342)		
	100.00%			66.12%													
7361 REVOLVING LOAN - DEQ	0	0	0	30,000	6,073	23,927	0	0	0	22,790	651	6,073	17,368	649,619	(15,904)	633,715	
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	6,073	23,927	0	0	0	22,790	651	6,073	17,368				
				20.24%										ADV FROM 607,977	PAYMENTS/AD J TO DATE (31,179)	ADV FROM END OF CUR PERIOD 576,799	

## SWC REPORT SUMMARY AS OF July 31, 2014

SWC REPORT SUMMARY AS OF July 31, 2014																8.3 % of year	
GENERAL FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			TRUSTEE & BENEFITS			CASH				OPERATING % SPENT TO DATE
	BUDGET	ACTUAL EXPENSE thru End of Current	BALANCE	BUDGET	ACTUAL EXPENSE thru End of	BALANCE	BUDGET	Encumbr Thru End of	BALANCE	BUDGET	ACTUAL EXPENSE Thru End of Current Month	BALANCE	BEG CASH AT 7/1/13	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of	
FY15 INDEX																	
7101 MANAGEMENT ADMINISTRATIVE	213,200	18,566	194,634	59,600	9,363	50,237			0				272,800		27,928	244,872	15.71%
7111 MANAGEMENT BOARD	2,700	0	2,700	17,400	2,115	15,285			0			0	20,100		2,115	17,985	12.16%
7201 FIELD STAFF	473,200	38,703	434,497	109,300	13,233	96,067	44,000		44,000			0	626,500		51,935	574,565	12.11%
7301 PROGRAMS	226,200	19,513	206,687	36,150	214	35,936			0			0	262,350		19,727	242,623	0.59%
7310 DISTRICT ALLOCATIONS						0			0	1,103,200	425,000	678,200	1,103,200		425,000	678,200	
7320 DISTRICT CAPACITY BUILDING						0			0	100,000	100,000	0	100,000		100,000	0	
7350 CREP	128,000	10,437	117,563	18,050	687	17,363			0			0	146,050		11,124	134,926	3.81%
TOTAL GENERAL FUND 0001	1,043,300	87,218	956,082	240,500	25,611	214,889	44,000	0	44,000	1,203,200	525,000	678,200	2,531,000	0	637,829	1,893,171	
	8.36%			10.65%						43.63%			25.20%			10.65%	
7325 SWC PROFESSIONAL SERVICE	0	0	0	20,000		20,000			0	0	0	0	8,255	2	0	8,257	
TOTAL FUND 0450	0	0	0	20,000	0	20,000	0	0	0	0	0	0	8,255	2	0	8,257	
				0.00%									0.00%				
DEDICATED FUND	PERSONNEL			OPERATING			CAPITAL OUTLAY			CASH				BALANCE SHEET			
	BUDGET	ACTUAL EXPENSE thru End of Current	BALANCE	BUDGET	ACTUAL EXPENSE thru End of	BALANCE	BUDGET	ACTUAL EXPENSE thru End of	BALANCE	BEG CASH AT 7/1/13	PLUS TOTAL REC TO DATE	LESS TOTAL EXP TO DATE	ACTUAL CASH BALANCE End of Current Month	NOTES RECEIVABLE 7/1/13	LOANS PAID OUT, COLLECTIONS /ADJUSTMENT	RECEIVABLE End of Cur period	
FY15																	
7351 RCRDP LOAN ADMINISTRATIVE	151,400	12,449	138,951	146,100	8,864	137,236	0	0	0	6,157,846	5,225	21,313	6,141,759	3,910,931	2,530 (4,411)	3,909,050	
TOTAL RCRDP ADMIN 0522-01	151,400	12,449	138,951	146,100	8,864	137,236	0	0	0	6,157,846	5,225	21,313	6,141,759				
	8.22%			6.07%													
7361 REVOLVING LOAN - DEQ	0	0	0	30,000		30,000	0	0	0	17,369	4	0	17,373	633,715	0	633,715	
TOTAL DEQ LOAN 0529-16	0	0	0	30,000	0	30,000	0	0	0	17,369	4	0	17,373				
				0.00%										ADV FROM PAYMENTS/ADV FROM 576,799 J TO DATE 0 ADV FROM 576,799 END OF CUR PERIOD 576,799			



## IDAHO SOIL & WATER CONSERVATION COMMISSION

Item # 4c

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, STUTZMAN, SLICHTER, AND TREBESCH**  
**FROM: TERI MURRISON, ADMINISTRATOR**  
**DATE: AUGUST 12, 2014**  
**RE: ADMINISTRATOR'S REPORT**

### Activities

- Since your June meeting, staff and Commissioners Wright, Slichter, and Trebesch joined the Oregon Conservation Commission for a joint meeting and tour in Baker City. The tour and meeting were featured in the July Conservation the Idaho Way. Plans are underway for another joint meeting next year to be held in July in Boise.
- Terry Hobelheinrich and I attended the Division 2 AFO celebration in Lewiston (see July newsletter for details)
- Attended the Idaho Cattle Association Governor's Trail Ride
- Convened OnePlan annual Executive Committee Meeting
- Attended Canyon SWCD/Lower Boise WAG 319 Tour
- Field staff visits: Mark Hogen, Bill Lillibridge, Eileen Rowan, Rob Sharpnack
- Delwyne attended Clark District's monthly meeting, I attended Teton SCD, Camas Conservation District monthly meetings
- Participated in review of DEQ's update to the Idaho Nonpoint Source Management Plan

### Contracts and MOUs

- Small Agency Support Services MOU with Department of Administration for Fiscal, and HR Services. The Department of Administration provides fiscal, information technology, and human resources assistance to the ISWCC under a Memorandum of Understanding (MOU) to provide Small Agency Support Services and a separate MOU for IT support services. Admin's Chief Financial Officer Keith Reynolds and I recently conducted the annual review of that MOU and have will extend the contract for FY 2015.
- NRCS Field Staff Desk and IT Support. NRCS provides desk space and IT support at 11 field offices around the state. The contract with NRCS was extended with no change in price for FY 2015.

### FY 2015 Regular Meeting Schedule

The following are the dates of your Regular Meetings in FY 2015. Meetings can be rescheduled if necessary.

**September 12**, 8 am, Teleconference to consider District Allocation recommendations from the District Allocation Work Group (DAWG) for FY 2015

**September 25**, 8 am, Capitol Building, Boise

**October**, None

**November 19**, Red Lion Inn, Lewiston

**December**, none

**January**, date tba to coincide with JFAC presentation, Boise

**February 16** to coincide with Ag Summit, Boise

March, none

**April 23**, 8:00 am, Room tba, Boise

**May 28**, 8:00 am, Capitol Building, Boise

**June 11**, 8:00 am, Capitol Building, Boise

#### NASCA Annual Conference

As discussed at your last meeting, National Association of State Conservation Agencies' (NASCA) annual meeting will be held Sept. 7-11 in Whitefish, MT. NASCA Executive Director Mike Brown authorized scholarships to reimburse ISWCC's expenses for sending Chairman Wright and myself. Also attending will be Steven Smith, WQRC from Eastern Idaho, and Commissioner Dave Radford.

The annual meeting brings state conservation agency administrators and staff together to share information, educate, network, and provide training. This year's topics include: Building Future District Capacity, District Operations & Funding, Training, and Program Delivery & Partnering.

The Commission will pay for Commissioner Radford and Steven Smith's attendance. Smith was chosen by coworkers to submit a presentation for consideration and possible delivery at the Conference. NASCA recently notified him that he will be presenting. His presentation will highlight ways that Conservation Districts in East Idaho have found nontraditional partners to assist with projects and education activities.

RECOMMENDED ACTION: None, for information only



IDAHO SOIL & WATER  
CONSERVATION COMMISSION

Item # 4d

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, STUTZMAN, SLICHTER, AND TREBESCH**  
**FROM: TERI MURRISON, ADMINISTRATOR**  
**DATE: AUGUST 12, 2014**  
**RE: PERFORMANCE MEASURES REPORT**

Your Board may remember that in prior years, our Performance Measures Report (PMR) has been quite lengthy, however Anita Haman, our DFM analyst, advised that it should be significantly downsized.

**Required Content**

The following elements of the PMR are mandatory:

- Agency Profile
- Core Functions
- General Fund Revenue & Expenditures
- Profile of Key Services
- Performance Highlights
- Performance Measurements

**Reportable Performance Measurements** Out of the pages and pages contained in our Strategic Plan, we came up with a final list of Performance Measurements against which to measure agency success. Reportable Performance Measurements are:

- District Support and Services
  - District Survey results
  - District 5-Year Plan Updates
  - Technical Assistance Provided to Districts
- Comprehensive Conservation Programs
  - CREP Deliverables
  - Ground Water Quality/Nitrate Priority Area Treatments
  - RCRDP Loan Program Loans Made/Conservation Projects
  - TMDL Ag Implementation Plan Progress
  - WQPA (unfunded program)
- Outreach
  - Website visitors
  - Facebook (posts)
  - Twitter (tweets)
  - Newsletter (subscriptions - new in FY 2015)

Staff will review the draft PMR at the meeting for your consideration. In addition, attached is a copy of the Administrator's FY 2014 Goals and Objectives for your information.

**RECOMMENDED ACTION:** Approve FY 2014 Performance Measures Report

**Enclosures:** FY 2014 Performance Measures Report  
FY 2014 Administrator's Goals and Objectives

## PART I – AGENCY PROFILE

### Agency Overview

The Idaho Soil and Water Conservation Commission (ISWCC) was created in 1939 under Idaho Code § 22-2716, et. seq.) to form local conservation districts to work on reducing soil erosion generated by agricultural land management practices. ISWCC is now also the lead agency for a variety of voluntary conservation programs that address water quality and other natural resource issues. ISWCC has no regulatory authority.

The ISWCC is led by five Commissioners appointed by the Governor: Chairman H. Norman Wright, Vice Chairman Roger Stutzman, Secretary Gerald Trebesch, and members Dave Radford and Leon Slichter, and an administrator, Teri Murrison. The administrator oversees 16 full time administrative and technical staff located in offices around the State.

### Core Functions of ISWCC

1. **District Support and Services:** provides technical, financial, and other assistance to Idaho's 50 local conservation districts.
2. **Comprehensive Conservation Services:** provides/promotes non-regulatory incentive and science-based programs to support voluntary conservation activities enhancing the environmental quality and economic productivity of the state.
3. **Administration:** ensures continuity of operations and establishes protocols to support Commissioners and staff.
4. **Outreach:** engages local, state, and federal partners, non-governmental organizations, and resource and agricultural production groups to coordinate, collaborate, and cooperate on voluntary conservation efforts.

### Funds Revenue and Expenditures

Revenue	FY 2011	FY 2012	FY 2013	FY 2014
General Fund	2,357,740	2,265,932	2,306,400	2,364,108
Receipts	23,013	0	6,700	5,600
RCRDP Loan Program	2,125,270	1,621,209	1,793,900	1,447,444
SRF Loan Program	107,270	12,815	147,270	44,300
Federal Grant Funds	0	0	80,000	0
Total	\$ 4,413,293	\$ 3,889,505	\$ 4,118,668	\$ 3,861,452
Expenditures	FY 2011	FY 2012	FY 2013	FY 2014
Personnel Costs	1,000,810	953,306	1,137,421	1,151,400
Operating Expenditures	254,052	302,787	421,341	286,200
Capital Outlay	6,340	18,761*	10,526	0
Trustee & Benefits	1,105,190	1,103,200	1,103,198	1,169,200
RCRDP Loan Disbursements	724,664	524,244	232,623	791,279
DEQ Loan	94,693	44,972	116,322	44,300
Total	\$3,185,749	\$2,947,270	\$3,021,431	\$ 3,442,379

## Profile of Key Services Provided by the Idaho Conservation Partnership

Key Services Provided by the Conservation Partnership	FEDERAL FY2010	FEDERAL FY2011	STATE FY2012*	STATE FY2013***	STATE FY2014
Conservation systems implemented on all cropland (acres)	186,527	178,080	133,967	133,625	186,076
Conservation systems implemented on other land uses (acres)	291,162	15,687	18,855	107,090	78,925
Grazing/pasture management systems implemented (acres)	257,358	269,295	379,157	539,007	531,613
Riparian acres implemented with protection, restoration, enhancement or creation (acres)	72	705	1,347	487	289
Conservation Reserve Program (CRP) – Private agricultural land removed from tillage-induced erosion through financial incentive for a contractual time period. *	711,540	670,935	518,341**	349,617	589,484

\* Prior to state FY 2010, conservation data was reported by federal fiscal year. In FY 2010, ISWCC began providing conservation data based upon the state fiscal year. Due to the transition, the fourth quarter data for federal FY 2009 has been included as part of the state FY 2010 data.

\*\* CRP acres were down significantly in FY 2013 due to a large number of contracts that expired and fewer new contracts were enrolled. CRP acres rebounded in FY 2014.

\*\*\* Numbers in FY 2011 and 2012 did not include data from all partners. Beginning in FY 2013, NRCS and district statistics are included.

## Performance Highlights

- District Support and Services** ISWCC completed the first year of a new process to allocate technical assistance to districts. Beginning in July 2013, ISWCC solicited input and made changes in the process to allow for a greater degree of flexibility. Districts received Trustee and Benefit funding that included the usual base funding (\$8,500), local matching funds (capped at \$50,000 per district), and modest capacity building grants. In addition, prudent management allowed ISWCC to roll down a modest operating surplus to districts (\$320 each) at the end of FY 2014.
- Comprehensive Conservation Programs and Services** Loan volume in RCRDP increased significantly in FY 2014: from 4 loans approved in FY 2013 for a total loaned of \$128,100 to 12 loans approved in FY 2014 for a total of \$841,624. Momentum also continued on TMDL Implementation Plans.
- Outreach** 75<sup>th</sup> ISWCC celebrated its 75<sup>th</sup> Anniversary with a ceremony in the Capitol, legislative awards, and began publishing a newsletter that has been well received.

## PART II – PERFORMANCE MEASUREMENTS

PERFORMANCE MEASURES	FY2011	FY2012	FY2013	FY 2014	Benchmarks 2015
<b>DISTRICT SUPPORT &amp; SERVICES</b>					
District Surveys on Commission Satisfaction	49 of 50	47 of 50	40 of 50*	36 of 50	50 of 50
- Strongly agree	22%	32%	18%	17%	25%
- Somewhat agree	57%	44%	25%	25%	47%
- Neutral	10%	14%	38%	33%	23%
- Somewhat Disagree	8%	4 %	5%	17%	5%
- Disagree	2%	0%	15%	3%	0%
N/A			6%	0%	0%
District five-year plans updated	50	50	50	50	50
Technical Assistance Provided to districts <sup>1</sup> :					
- # of districts w/projects	31	35	31	38	39
- # of new projects	42	47	24	57	58
- # of ongoing projects	50	45	41	103	115
- # of landowners served	812	271	246	386	400

<b>COMPREHENSIVE CONSERVATION PROGRAMS</b>					
CREP Program Deliverables					
- Total Contracts	161	157	159	156	160
- Total Acres	17,457	17,210	17,236	16,792	17,500
- Certified Contracts	10	11	0	28	15
- Certified Acres	725	327	0	2,537	1,500
Ground Water Quality/Nitrate Priority Areas					
- Acres Treated	49,320	40,606	35,685	27,918	37,700
- Nitrates Reduced (lbs.)	254,105	151,020	114,797	141,779	132,100
- Phosphorus Reduced (lbs.)	24,200	28,677	24,473	32,084	26,500
- Sediment Reduced (tons)	128,367	144,482	137,414	54,618	142,600



RCRDP Loan Program - # of new loans - Total \$ conservation projects	17 \$1,116,908	12 \$664,193	4 \$128,100	12 \$841,624	15 \$950,000
TMDL Ag Implementation Plans (subject to DEQ priorities)	4 Completed 16 In Progress 38 Pending	3 Completed 23 In progress 30 pending	5 Completed 19 In Progress 31 Pending	6 Completed 15 in Progress 19 Pending	6 Completed 12 In Progress 19 Pending
WQPA - Ongoing Priority Areas - Completed Priority Areas - Acres Treated	13 5 6,400	13 13 29,672	N/A - unfunded	N/A – unfunded	N/A – unfunded
<b>OUTREACH</b>					
Communications - Website (Total Visitors) - Facebook posts  - Twitter (# of tweets) - Newsletter subscriptions	321,588 8,387 N/A* ***	320,000 10,00075 N/A* ***	383,964 49** 29 ***	N/A 220 89 505	N/A 275 150 750

\* Process established to allocate ISWCC technical field staff time. Drop in satisfaction correlates with implementation of that process in FY 2013. Planned evaluation and retooling with districts of process based on lessons learned is ongoing.

\*\* FY 2011- FY 2012 counted total impressions, a statistic that may not represent the number of people who actually read the post). From FY 2013 on, # of posts will be reported.

\*\*\* New Measure in FY 2015

#### **For More Information, Contact:**

Teri Murrison, Administrator  
Idaho Soil & Water Conservation Commission  
650 West State Street, Room 145  
Boise, ID 83720-0083  
Phone: (208) 332-1790  
Fax: (208) 332-1799  
E-mail: Teri.Murrison@swc.idaho.gov

## ADMINISTRATOR'S FY 2014 GOALS OBJECTIVES

Administrative GOALS	OBJECTIVES	DATE	COMMENTS
<b>1. Communicate with Stakeholders re ISWCC's role in Idaho Conservation Partnership</b>			
Build public executive, and legislative branch support for voluntary conservation in Idaho			
	Publish, distribute 12 monthly newsletters featuring ISWCC accomplishments, staff and Commissioner profiles, district updates, district activities, and disseminating important information to a mailing list of 500 individuals (districts, legislators, Governor's staff, public, etc.)	6/30/2014	12 of 12 (7/1/2014), mailing list of 505
	Post a minimum of 52 Facebook and 52 Twitter notices dealing ISWCC accomplishments & good stewardship/conservation practices and successes	6/30/2014	220 of 52 Facebook; 89 of 52 Twitter (2/21/2014)
	Update district fact sheets (for all 50 districts) detailing district accomplishments, unmet needs, contact info, etc. and post on website, provide to legislators in annual germane briefings	3/30/2014	done
	Update germane presentations featuring custom district-specific content for each legislator on committees	3/30/2014	done
	Make a joint conservation partnership presentation before germane committees featuring ISWCC, NRCS, and local districts as represented by IASCD detailing our contribution to voluntary conservation in ID	3/30/2014	done
<b>2. Support Districts</b>			
Provide technical assistance			
	Provide technical support	6/30/2014	See report in 8/28/2014 Agenda Item 5a
	Inventory available staff hours	2/1/2014	presented results to Board 2/13/2014
	Ensure each district board meeting attended by staff minimum of 1 time per quarter	ongoing	done, with few exceptions
	Oversee TAWG recommendation process	3/30/2014	done, presented to Bd 6/12
	Conduct annual District Budget Hearing (unmet needs by June 15 each year	6/15/2014	conducted 6/12
<b>Distribute state funding</b>			
	Distribute base allocations	7/30/2013	done

**2014**

## ADMINISTRATOR'S FY 2014 GOALS OBJECTIVES

	Oversee DAWG recommendation process	8/30/2013	done
	Determine necessity of hold back, distribute match allocations	9/30/2013	done by 3rd week of September, 2013
	Recommend & distribute capacity building grants w/30 days	6/30/2013	distributed FY 2014 funds by 7/30/2013
<b>Provide comprehensive services</b>			
	Provide levels of field staff support approved in TA Allocation process	ongoing	done, see 8/28/2014 Agenda Item 5a
	ID and document unmet needs for WQ BMPs by district	6/30/2014	done
	Collect district performance reports	12/31/2013	done
	Maintain and update District Reference Manual at beginning of fiscal year	7/15/2013	done
<b>Promote voluntary conservation through ISWCC programs</b>			
Operate RCRDP Loan Program			
	Oversee program administration (budget, loan volume, staff, etc.)	ongoing	done
	Oversee loans, policies and awards	ongoing	done
	Increase loan volume annually by minimum of % of annual CPI increase	6/30/2014	Loan volume increased from 2013 (4) to 12 in 2014. Dollars loaned from \$128,100 to \$841,624 for an <i>increase of over 557%</i> . This was primarily due to two large loans.
	Develop & implement annual Marketing Plan	9/5/2013	done
	Train field staff, districts, partners to promote and assist program	ongoing	done, NRCS distributed brochures to all field offices (8/2013), made presentations at All Staff meetings, IASCD division meetings
	Issue 1098 Mortgage Statements, 1096 transmittal forms	1/15/2014	done
	Oversee end of calendar year reconciliation for RCRDP fund	1/15/2014	done
	Set annual interest rates	8/15/2013	done
	Reconcile prior month's loan activity	monthly	ongoing
	Monitor past due loans	monthly	ongoing
	Provide support to Loan Committee	as needed	

2014

## ADMINISTRATOR'S FY 2014 GOALS OBJECTIVES

Administer State Revolving Loan Fund			
	Oversee loan servicing	ongoing	ongoing
Administer CREP Program			
	Submit annual report to FSA	12/15/2013	done
	Oversee Program administration (budget, contracts, reporting, coordination, staff, etc.)	ongoing	ongoing
	If possible, achieve ISWCC CREP goals from 2011 annual report	12/15/2013	Not feasible - More acreage was enrolled (see FY 2014 Draft PMR, August 28, 2014 agenda item # 4d), but still new contracts were difficult to obtain w/o additional incentives. Land values escalated from the increased value of commodities. Irrigated ground was selling for more than twice the amount than when the program started, causing producers to question whether to stay in the program or not. Sales prices in some areas were enough to justify paying the liquidated damages when a contract was cancelled. Further due to the delay in passing a Farm Bill, new CREP offers couldn't be processed.
	Conduct annual leadership, regular interagency meetings	ongoing	done
Administer TMDL Program			
	If feasible, complete Plans, updates, etc. w/i 18 mos. Of TMDP approval	ongoing	In FY 2014, completed 6 implementation plans, and juggled 15 in process, and have 19 plans pending.
	Conduct annual coordination meetings with 6 regional DEQ offices	3/15/2014	done
Operate ID Ground Water Quality Plan			
	Conduct annual review of workload, assign staff	3/15/2014	done
	Provide technical assistance to districts on implementation of BMPs as resources allow	ongoing	done - see 8/28/2014 Agenda Item 5a

2014

## ADMINISTRATOR'S FY 2014 GOALS OBJECTIVES

Implement and update Ag Pollution Abatement Plan			
	Prepare budget request, develop contract for MOA with Independent Contractor to update Ag Pollution Abatement Plan	ongoing	funded in FY 2015 appropriation, completed contracting, developed scope of work
	Meet responsibilities outlined in Cooperative Agreement, Ag Pollution Abatement Plan	ongoing	ongoing
	Update BMP Guide, train staff	5/15/2014	done
	Convene BMP working group	as needed	n/a
Promote Idaho One Plan			
	Hold annual Executive Committee meeting	7/15/2014	Held 8/8/2014
Administer creation and dissolution of Watershed Improvement Districts			
	Respond to requests to form/dissolve	as needed	Responded to inquiry from Bonneville County and Roberts Kettle Butte WID. Researched statutes, provided process information
<b>3. Conduct outreach to promote ISWCC and voluntary conservation</b>			
Encourage partner participation in ISWCC processes & programs			
	Timely post public meeting agendas, supporting docs, minutes	monthly or as needed	Agendas and staff reports distributed 7 days in advance of meetings, draft minutes prepared within 7 days of each meeting, approved at next business meeting
	Train and equip 15 districts to utilize video conferencing	11/17/2014	done, districts slow to adopt for regular use
Communicate externally & internally			
	Maintain website	ongoing	in progress
	Deliver annual report to Senate and House Ag Germane Committees	2/15/2014	done, also presented to 3 other resource and environment committees in House and Senate
	Make annual presentation of Governor's budget recommendation to JFAC	1/29/2014	done
	Educate via monthly newsletters, Facebook Twitter (see overarching goal above)	monthly, ongoing	See Agenda 8/28/2014 Item 4d PMR Report
	Conduct annual district survey	7/31/2013	done
Promote good intergovernmental relations			

**2014**

## ADMINISTRATOR'S FY 2014 GOALS OBJECTIVES

	Hold monthly All Staff video conf. and LTeam	monthly, ongoing	ongoing
	Hold annual All Staff training/meetings	11/20/2013	done, also conducted another in 2/2014
	Participate in NRCS quarterly leadership team meetings	quarterly	Attended meetings in fall 2013, Jan. 2014
	Coordinate with NRCS State Engineer on approval authority, standards, and specs.	as needed	n/a
Collaborate with NGOs, Associations			
	Engage in other agency public comment and review processes as appropriate	as needed	Reviewed BLM draft EIS at request of IDA, comment not necessary, commented on Interpretive Rule for WOTUS
	Attend board and other meetings of IASCD, IDEA	quarterly	attended Jan. & Jun. IDEA meetings, unable to attend IASCD meeting in Jan. due to illness, attended Jun. IASCD meeting
	Conduct annual district listening session @ IASCD conference	11/19/2013	done
	Attend Fall & Spring Division meetings	10/15 & 3/15	Attended fall (except Division 5 & 6) and all spring meetings.
	Assist IDEA & IASCD with trainings	11/18/2013	Conducted video conferencing, social media, website training
	Attend Food Producers meetings during legislative session, staffed Idaho Ag Pavillion at Western and Twin County Fairs	weekly/annually	Attended Food Producers sporadically during preparation for JFAC, germane, Day in the Capitol event and regularly thereafter, provided staff and displays for both fairs
	Represent ISWCC in natural resource and advocacy groups and processes (Idaho Environmental Forum)	as needed	Attended several quarterly meetings
<b>4. Conduct operational (administration activities)</b>			
	Update Strategic Plan & submit to DFM, monitor progress	6/30/2014	done 7/1/2014
	Develop annual work plan	6/30/2014	done
	Develop annual budget blueprint for next fiscal year	5/15/2014	done
	Provide support to Budget Committee	monthly or as needed	Committee discontinued, meet with Chairman prior to Bd mtgs.
	Develop annual budget request including req. facility plan, IT plan, etc., submit	8/31/2013	done
	Prepare and submit annual Performance Measures Report	8/31/2013	done

**2014**

## ADMINISTRATOR'S FY 2014 GOALS OBJECTIVES

	Maintain frequent contact with Governor's office, apprise on progress	ongoing	regular contact with DFM, resources analyst, both attend Commission meetings, etc.
	Manage staff: prepare evaluations, performance plans, provide coaching and development	ongoing	done, field staff 6/2014, Boise office throughout year
	Develop meeting agendas in conjunction with Chairman, schedule, hold meetings	monthly	ongoing
	Review existing agreements and update when necessary	6/30/2014	met with Admin re MOU for fiscal, IT, HR in May 2014, renewed NRCS desk and IT support contract in May 2014
	Oversee daily fiscal operations (loan receipts, review/approve invoices, p-card transactions, travel vouchers, loan deposits, disbursements, timesheets, etc.)	ongoing	ongoing
	Review monthly fiscal summary and detailed financial info from Admin. review with Loan Committee	monthly	due to low volume and no need to amend or establish policies, Loan Committee met infrequently
	Conduct end of year budget adjustments, if necessary	6/15/2014	done, rolled down \$16k to districts from operating fund
	Oversee fleet management program	ongoing	done, replacing 3 trucks in FY 2014
	Oversee risk management renewals for property, inventory, etc.	6/15/2014	done
	Develop Public Records Request procedures, forms	12/15/2013	done
	Facilitate annual audit	4/15/2014	Audit completed summer 2013, final report not issued to date
	Maintain database and website reporting on conservation statistics	ongoing	Tracker updated and maintained

**2014**



IDAHO SOIL & WATER  
CONSERVATION COMMISSION

Item # 4e

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, STUTZMAN, SLICHTER, AND TREBESCH**  
**FROM: TERI MURRISON, ADMINISTRATOR**  
**DATE: AUGUST 12, 2014**  
**RE: FY 2016 BUDGET REQUEST**

Attached is a copy of a FY 2016 Budget Request Synopsis for the Request due to DFM on September 1, 2014. The Budget Request contains replacement items (survey equipment to replace outdated and broken equipment), and a line item enhancement request for an additional \$50,000 in Trustee and Benefit funds for district allocations to be distributed as operating funds (equally among districts, not by match formula). A copy of a letter from IASCD with a recommended increase in our request is attached.

The Budget Request also contains a line item enhance for the addition of one FTP in FY 2016, which would bring our total FTPs up to 17 FTPs vs. 16 FTPs and 2 part time temporaries. This was suggested by Admin as an administrative adjustment to consolidate the two temporary part time positions (TMDL state lead and administrative assistant) into one FTP. Temporary positions are not included in legislative appropriations for additional health care costs and increases have been consuming a growing amount of ISWCC's personnel appropriation. We'll be working to redistribute the administrative workload in FY 2015 and 2016.

RECOMMENDED ACTION: Approve

Attachments:

FY 2016 ISWCC Budget Request Synopsis  
IASCD Letter re Trustee & Benefits Appropriation Request



## Soil and Water Conservation Commission

FY 2016 Budget (Preliminary)

August 22, 2014

	FTP —	Personnel Cost	Operating Expense	Capital Outlay	Trustee / Benefit	Total —
<b><u>FY 15 Appropriation:</u></b>						
General Fund - Administration & Board	13.90	1,043,300	240,500	44,000	1,203,200	2,531,000
Dedicated Fund - RCRDP Administration	2.10	151,400	146,100	-	-	297,500
Dedicated Fund - Professional Services	-	-	20,000	-	-	20,000
Dedicated Fund - Revolving Loan	-	-	30,000	-	-	30,000
Total	16.00	1,194,700	436,600	44,000	1,203,200	2,878,500
<b><u>Program Maintenance Adjustments</u></b>						
<b>DU 8.41 Removal of One-Time Expenditures</b>						
General Fund - Administration & Board	-	(8,700)	(28,000)	(44,000)	-	(80,700)
Dedicated Fund - RCRDP Administration	-	(1,200)	-	-	-	(1,200)
<b>DU 10.11 - Health Insurance</b>						
General Fund - Administration & Board	-	13,200	-	-	-	13,200
Dedicated Fund - RCRDP Administration	-	2,000	-	-	-	2,000
<b>DU 10.12 - Variable Benefit Costs</b>						
General Fund - Administration & Board	-	6,400	-	-	-	6,400
Dedicated Fund - RCRDP Administration	-	1,000	-	-	-	1,000
<b>DU 10.31 - Replacement Items</b>						
General Fund - Administration & Board	-	-	-	46,600	-	46,600
<b>DU 10.61 - CEC Regular Employees</b>						
General Fund - Administration & Board	-	8,300	-	-	-	8,300
Dedicated Fund - RCRDP Administration	-	1,200	-	-	-	1,200
<b>DU 10.62 - CEC Group and Temporary</b>						
General Fund - Administration & Board	-	400	-	-	-	400
<b><u>Line Items</u></b>						
<b>DU 12.01 - District Match</b>						
General Fund - Administration & Board	-	-	-	-	50,000	50,000
<b>DU 12.02 - Convert Group Positions</b>						
General Fund - Administration & Board	1.00	-	-	-	-	-
<b><u>FY 2016 Request:</u></b>						
General Fund - Administration & Board	14.90	1,062,900	212,500	46,600	1,253,200	2,575,200
Dedicated Fund - RCRDP Administration	2.10	154,400	146,100	-	-	300,500
Dedicated Fund - Professional Services	-	-	20,000	-	-	20,000
Dedicated Fund - Revolving Loan	-	-	30,000	-	-	30,000
	17.00	1,217,300	408,600	46,600	1,253,200	2,925,700
<b>Change from FY 2015</b>	1.00	22,600	(28,000)	2,600	50,000	47,200
<b>Percentage Change from FY 2015</b>	6.25%	1.89%	-6.41%	5.91%	4.16%	1.64%
<b>General Fund Increase from FY 2015</b>						44,200
<b>General Fund Percentage Change from FY 2015</b>						1.75%



# Idaho Association of Soil Conservation Districts

55 SW 5th Avenue, Suite 100

Meridian, ID 83642

208-895-8928

WWW.IASCD.ORG

August 15, 2014

Teri Murrison, Administrator  
Idaho Soil & Water Conservation Commission  
650 West State St, Room #145  
Boise, ID 83702

Dear Teri,

The IASCD Board of Directors met Monday, July 7, 2014. As a result of that meeting this letter is to inform you that the IASCD supports a request to increase funding to the T&B portion of the ISWCC budget by \$50,000 for districts operations.

IASCD would also request that this increase of funds be distributed out to districts equally and not by the 2 to 1 match formula. Please give me a call if you have any questions. Thank you for your consideration in this matter.

Sincerely,

Kit Tillotson  
IASCD President

T&Bsupport\_ltr

## 2014 Board of Directors

### President

Kit Tillotson  
Box 701  
Lava Hot Springs, ID  
83246  
(Division V)

### Vice President

Billie Brown  
PO Box 293  
St. Maries, ID  
83861  
(Division I)

### Secretary

Rick Rodgers  
2805 North 700 East  
Castelford, ID  
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(Division IV)

### Treasurer

Steve Becker  
17603 Morscheck Rd.  
Genesee, ID  
83832  
(Division II)

### Director

Lynn McKee  
1887 W. Beacon Light Rd.  
Eagle, ID  
83616  
(Division III)

### Director

Lynn Bagley  
1402 West 8000 South  
Victor, ID  
83455  
(Division VI)

## Staff

### Executive Director

Benjamin Kelly  
55 SW 5th Ave., Ste. 100  
Meridian, ID  
83642  
208-895-8928



**IDAHO SOIL & WATER  
CONSERVATION COMMISSION**

Item # 4f

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, STUTZMAN, SLICHTER, AND  
TREBESCH**  
**FROM: TERI MURRISON, ADMINISTRATOR**  
**DATE: AUGUST 28, 2014**  
**RE: OFFICE OF PERFORMANCE EVALUATION REPORT TO LEGISLATURE ON WATER QUALITY**

Last summer the Office of Performance Evaluation (OPE) initiated a study at the request of legislators to evaluate setting appropriate water quality standards for Idaho water bodies and the feasibility of implementing water quality trading in Idaho (see attached letter to OPE from Representatives Raybould, Denney, and Senator Pearce. They recently presented their findings (see attached OPE Report Highlights or review the entire report on the OPE website at: <http://www.legislature.idaho.gov/ope/publications/reports/r1403.html>).

OPE observed that "Total funding requested for nonpoint source pollution improvement projects in Idaho is greater than the amount awarded" and to address such challenges, Idaho has considered Use attainability analyses (UAA) and water quality trading. UAA "is a states' principal tool for determining and revising uses of a water body." Idaho has been relatively successful in processing UAAs, however there is a need to prepare a guidance document for stakeholders to understand and use that process. OPE found that three preconditions must be met for water quality trading: completing TMDLs, establishing trading frameworks, and incorporating trading language in NPDES permits.

**RECOMMENDED ACTION:** None, for information only

**Attachments:**

Letter from Legislators to OPE  
OPE Report Highlights



## House of Representatives State of Idaho

March 8, 2013

Joint Legislative Oversight Committee  
Idaho State Capitol  
700 W. Jefferson  
Boise, ID 83720

Re: Request for Water Quality Program Evaluation

Dear Committee:

The Environmental Protection Agency (EPA), the Idaho Department of Environmental Quality (IDEQ), local governments and communities and stakeholders each have a role to play in establishing, implementing and complying with water quality programs in Idaho. We request that the Joint Legislative Oversight Committee (JLOC) direct the Idaho Office of Performance Evaluation (OPE) to identify and evaluate opportunities to optimize state, local and stakeholder determination and implementation of water quality programs in the State of Idaho. We would like this evaluation to include analysis of our premise that Idaho's waters are most cost-effectively protected by state and local officials working collaboratively with local communities and stakeholders who have the greatest knowledge, interest and concern about Idaho's water resources.

We are specifically interested in an evaluation of the following issues:

1. Setting appropriate water quality standards for Idaho water bodies. Correctly identifying the uses a water body can reasonably be expected to support is essential to proper water quality planning and administration. Inappropriate designation of uses for water bodies can lead to unattainable water quality objectives and programs that impose unnecessary and costly restrictions on water users. Natural and manmade conditions, and limited available funding, may prevent the attainment of certain uses. Desert streams, for example, should not be expected to reach unnaturally cold temperatures.

When water quality monitoring and analysis indicate that a use designated for an Idaho water body is inappropriate, IDEQ has the authority and responsibility to perform a Use Attainability Analysis (UAA) to determine whether the use should be modified or removed from the water body, and the water quality standard revised accordingly.

However, UAAs are rarely prepared by IDEQ or approved by EPA. We are aware that stakeholders have been discouraged from pursuing water quality standard revisions, even when they have been willing to participate in the preparation of UAAs.


We therefore request an evaluation of the impediments to the revision of Idaho Water Quality Standards through the preparation and approval of UAAs.

2. Implementation of Water Quality Pollutant Trading. IDEQ describes pollutant trading as “a business-like way of helping to improve water quality by focusing on cost-effective, local solutions to problems caused by discharges to surface waters.” “Pollutant trading is voluntary and generally involves a party facing relatively high pollutant reduction costs [such as a municipal discharger] who compensates another party [such as a farmer] to achieve an equivalent, though less costly, pollutant reduction.” Water quality pollutant trading is widely regarded as essential to meaningful improvement in many Idaho water bodies.

Water quality pollutant trading frameworks have been in development in Idaho for over a decade, yet the viability of trading in Idaho remains uncertain at a time when many dischargers, particularly municipalities, are facing increasingly strict permit requirements.

We therefore request an evaluation of the impediments to timely implementation of water quality trading for use in Idaho watersheds within the next three years.

Thank you for your consideration.

  
Representative Dell Raybould  
Chairman, House Environment, Energy & Technology Committee

  
Representative Lawrence Denney  
Chairman, House Resources & Conservation Committee

  
Senator Monty Pearce,  
Chairman, Senate Resources & Environment Committee



# Challenges and Approaches to Meeting Water Quality Standards

## Report Highlights

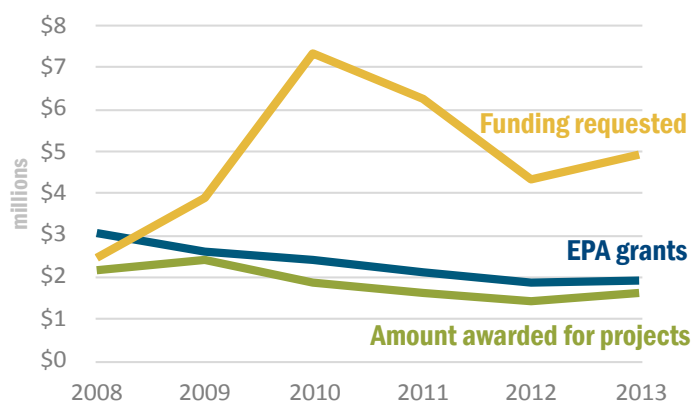
July 2014

States face many challenges while working to meet water quality requirements of the federal Clean Water Act. Two of the most significant challenges states face are determining appropriate water quality standards and finding cost effective methods for both point and nonpoint pollutant dischargers to meet those standards.

Point source dischargers are generally responsible for the cost of pollutant reductions required to meet permit limits. In contrast, nonpoint sources are not required to meet specific discharger limits.

Historically, states have used funds from EPA grants to encourage nonpoint sources to reduce pollutant runoff by adopting best management practices. However, EPA grant dollars have been declining and are not meeting demand. In 2013, approximately \$5 million was requested while only \$1.6 million was awarded.

**Total funding requested for nonpoint source pollution improvement projects in Idaho is greater than the amount awarded.**



To address such challenges, Idaho has considered two approaches: Use attainability analysis and water quality trading.

## Use attainability analysis

Use attainability analysis (UAA) is states' principal tool for determining and revising uses of a water body. Despite Idaho's relative success with UAAs, stakeholders considering a new UAA can be

overwhelmed by the UAA process, high standard of evidence, and cost of conducting a UAA. Formal guidance from the Department of Environmental Quality (DEQ) would assist stakeholders as they approach and conduct UAAs.



We recommend the DEQ complete its UAA guidance document intended to help stakeholders navigate the process.

**Idaho has had more UAAs approved by the EPA than all UAAs submitted by other states in EPA Region 10 combined.**

UAA	Year
Blackbird Creek	1997
Bucktail Creek	2002
Lower Boise River tributaries	2002
Brownlee Reservoir	2003
Butcher Creek	2003

## Water quality trading

Water quality trading is a market-based pollutant-reduction program. With only a few localized successes, trading programs have struggled to take hold. Despite the state's early involvement in developing trading frameworks, to date only one trade has occurred in Idaho. Idaho must meet at least three necessary preconditions for trading to occur:

- 1 Complete TMDLs where necessary
- 2 Establish trading frameworks
- 3 Incorporate trading language in NPDES permits

For more information, or to view the full report, go to:

[www.legislature.idaho.gov/opec/](http://www.legislature.idaho.gov/opec/)





**IDAHO SOIL & WATER  
CONSERVATION COMMISSION**

Item # 4g

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, STUTZMAN, SLICHTER, AND  
TREBESCH**  
**FROM: TERI MURRISON, ADMINISTRATOR**  
**DATE: AUGUST 12, 2014**  
**RE: AGRICULTURAL POLLUTION PLAN UPDATE**

You will remember that the Legislature appropriated an additional \$28,000 to the Commission in FY 2015 to update the Idaho Agricultural Pollution Abatement Plan. We've contracted with Shelly Gilmore, the consultant who prepared the 2003 Agricultural Pollution Abatement Plan, to update the Plan again.

Attached are the relevant details and presentation materials for your meeting.

RECOMMENDED ACTION: None, for information only

Enclosures:

APAP Plan Presentation (Ag Plan II.ppt)  
APAP Scope of Work & Timeline  
Resource Planning Unlimited, Inc. Fact Sheet



ITEM 4G  
UPDATING  
IDAHO'S AGRICULTURAL POLLUTION  
ABATEMENT PLAN (APAP)



SOIL & WATER  
CONSERVATION COMMISSION

*Conservation the Idaho Way: Sowing the Seeds of Stewardship*

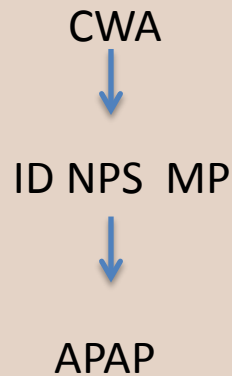




## WHAT APAP'S NOT

- Law or Rule
- About water quantity
- About air quality (dust, smoke, odor)

## WHAT APAP IS



- Responds to Section 208, CWA (PL 92-500)
- State guidance document for the control of agricultural nonpoint source water quality pollution
- Builds on foundation of Nonpoint Source (NPS) Mgmt. Plan setting goals, giving guidance for mgmt. of all NPS activities
- Provides structured approach in identifying and treating agricultural NPS pollutant sources

## APAP CONTENTS

- Roles of responsible public agencies
- Ag nonpoint source water quality priorities
- Reference laws and rules
- Catalog of Component Practices
- Implementation strategy

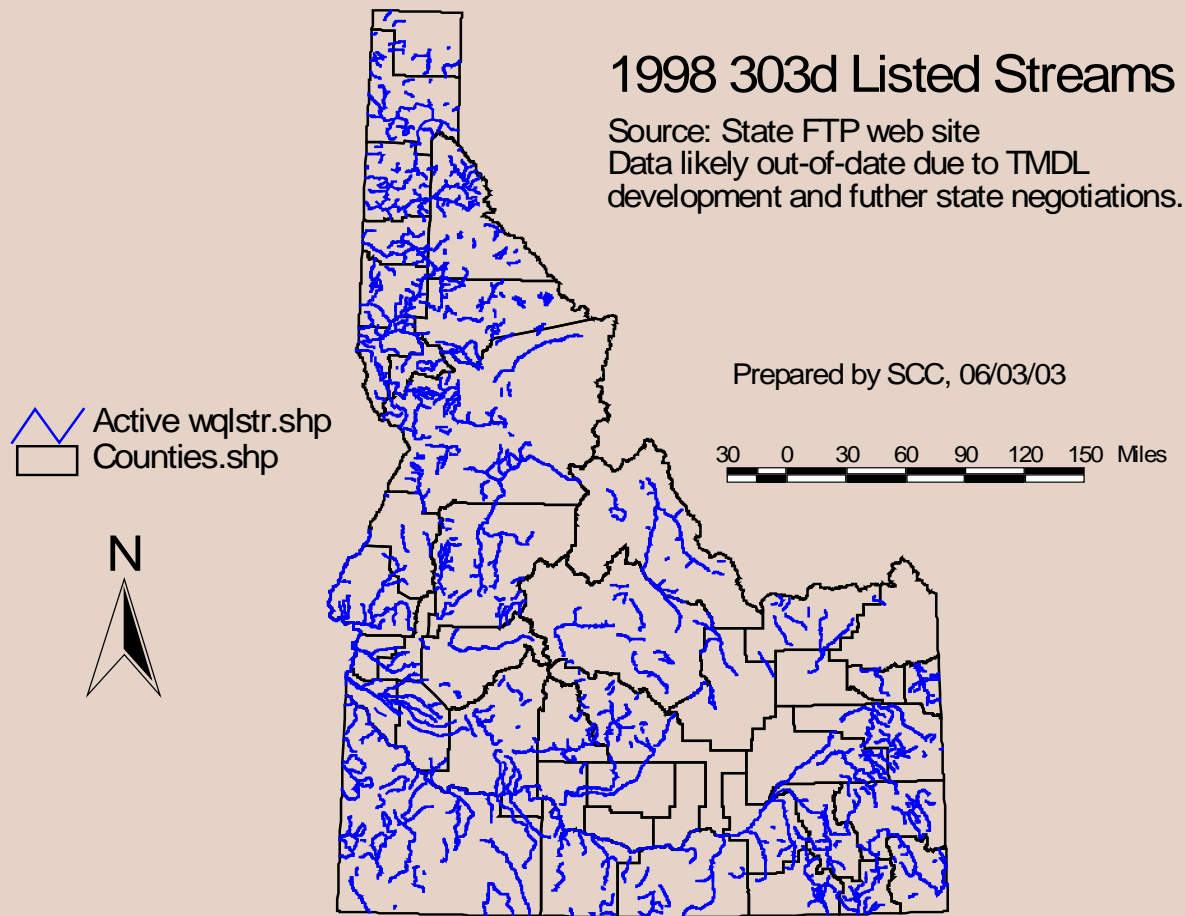
## WATER QUALITY PRIORITIES

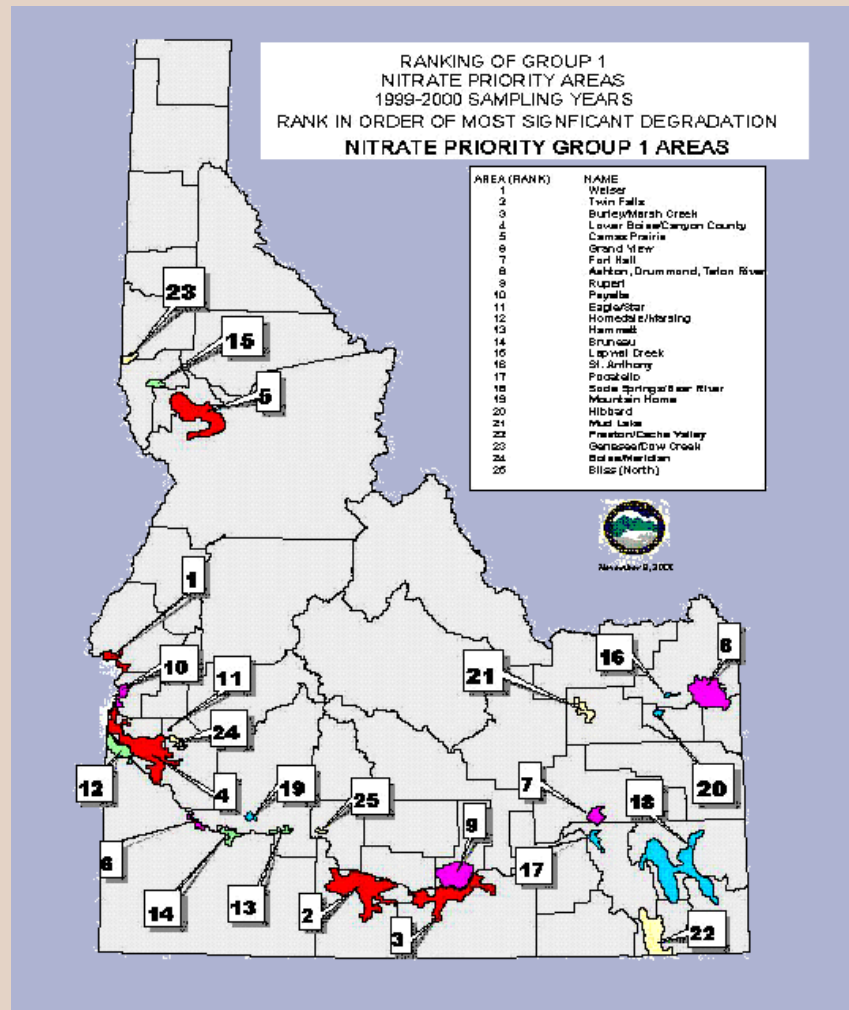
- Stream segments
- Lakes
- Reservoirs
- Aquifers and
- Wetlands

that do not fully support beneficial uses because of impacts from agricultural nonpoint source pollution

## WHAT ARE BENEFICIAL USES?

- Domestic water supply
- Industrial water supply
- Navigation
- Recreation in and on the water
- Wildlife/aquatic life & habitat
- Aesthetics





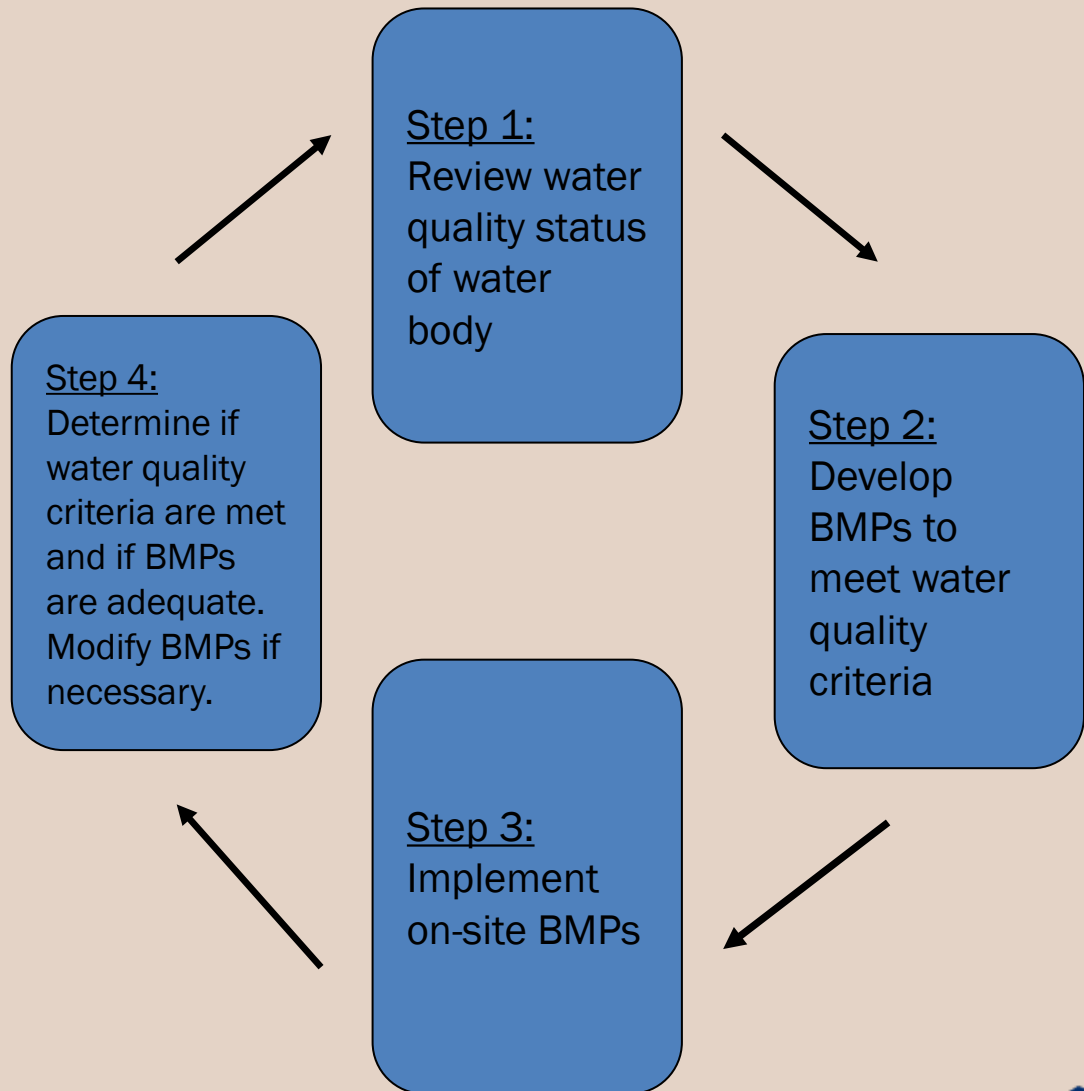
## 2003 APAP

- Identified waters and/or watersheds threatened by ag activities
- Prioritized waters and/or watersheds
- Identified specific management strategies
- Defined authorities, regulations and commitments for implementation
- Implemented feedback loop process
- Communicated results, conclusions, and recommendations



## 2003 APAP FEEDBACK LOOP

*BMPs – practice or combination of practices that are the most effective, practicable means of reducing ag-generated NPS pollutants*



## APAP BMPs on

*BMPs – practice or combination of practices that are the most effective, practicable means of reducing ag-generated NPS pollutants*

- Nonirrigated Cropland
- Irrigated Cropland
- Grazing Land
- Animal Waste Management
- Riparian/Wetland

*MUST BE: TECHNICALLY & ECONOMICALLY  
FEASIBLE, ACCEPTABLE*

## BMP Examples

### Nonirrigated Cropland

Conservation Crop Rotation  
Contour Farming  
Critical Area Planting  
Deep Tillage  
Nutrient Management  
Pest Management  
Residue Management  
Sediment Basin

### Grazing Land

Fence  
Pasture & Hayland  
Planting  
Pond  
Prescribed Grazing  
Riparian Forest Buffer  
Spring Development  
Use Exclusion

### Animal Waste Management

Critical Area Planting  
Dike  
Diversion  
Fence  
Heavy Use Area Protection  
Nutrient Management  
Waste Treatment Lagoon

### Irrigated Cropland

Conservation Crop Rotation  
Deep Tillage  
Filter Strip  
Irrigation System, Sprinkler  
Irrigation Water Mgmt.  
Nutrient Management  
Pest Management

### Riparian/Wetland

Channel Vegetation  
Critical Area Planting  
Fence  
Prescribed Grazing  
Spring Development  
Stream Habitat  
Improvement & Mgmt.  
Use Exclusion

## IMPLEMENTATION

- Identify waters and/or watersheds in which beneficial uses are threatened or impaired by ag activities
- Prioritize waters and/or watersheds to determine level of implementation efforts needed
- Identify specific watershed management strategies for implementation
- Define authorities, regulations and commitments to ensure that implementation will take place
- Implement the feedback loop process
- Communicate evaluation results, conclusions, and recommendations

- FY 2015 - \$28,000 to update APAP
- Contracted with Resource Planning Unlimited, Inc., (7/1 - 6/30/2015)
- Scope of Work for Update
  - Develop project work plan
  - Coordinate stakeholder (district, agency, Governor's office) involvement
  - Organize, facilitate WQ/TA Advisory Committees
  - Update current APAP, solicit comments, revise
  - Present final draft to ISWCC, publish

[illegible]



## IDAHO WATER QUALITY LAW

- §39-3602 – Assigns designated agency responsibilities to ISWCC for grazing activities and ag activities
- §39-3610 – Provides interpretation that BMPs for agricultural operations are not required and are to be adopted on a voluntary basis



QUESTIONS?



*Conservation the Idaho Way: Sowing the Seeds of Stewardship*





## APAP FY 2015 UPDATE

[illegible]



# Resource Planning Unlimited, Inc.

*Environmental Consulting*

**Resource Planning Unlimited** is an environmental consulting business providing:

- ◆ Stormwater Pollution Prevention Planning, Implementation and Inspection
- ◆ Water Pollution Control Manager Training
- ◆ Wetland Delineation and Management Planning
- ◆ Watershed Planning and Implementation
- ◆ Water Quality Monitoring
- ◆ Grant Writing and Project Facilitation
- ◆ Information and Education Programs



## **Our clients include:**

Idaho Transportation Department  
Idaho Department of Environmental Quality  
Washington State Department of Ecology  
Highway construction contractors  
Engineering firms  
Developers  
Private landowners

**Resource Planning Unlimited** (RPU), located in Moscow, Idaho provides diverse services focused on land use activities and their relationship to water quality.

Founded in 1994, the business incorporated in January 2001. **Shelly Gilmore** is the corporation's President, owner and operator. RPU has three employees and utilizes subcontractor support.

RPU is a woman-owned business and recognized as a Disadvantaged Business Enterprise (DBE) by Idaho Transportation Department. RPU is fully insured, providing professional liability, general commercial liability and workers compensation insurance.

Our technical expertise and experience includes a broad understanding of:

- The relationship between land use activities and water quality/quantity
- Analysis of watershed enhancements and pollution prevention efforts
- Aquatic habitats and their reaction to external pressures

## **Certifications:**

Certified Professional in Erosion and Sediment Control (CPESC #1407)  
Professional Wetland Scientist (PWS #1807)  
Certified Stormwater Pollution Inspector (Idaho Transportation Department Certification #21,328)

## **Professional Associations:**

Soil and Water Conservation Society  
International Erosion Control Association  
Society of Wetland Scientists



## RPU Project Examples:

### Stormwater Pollution

- Providing direction and oversight for construction general permit compliance. Project example: **Sandpoint Byway US Highway 95**. Water Pollution Control Manager on highway construction project.



### Water Pollution Control Manager Training

- Training for general contractors, providing education on inspection and implementation of erosion and sediment control practices.



### Wetland Delineation and Management Planning

- Services include site assessments, wetland delineation and characterization, mitigation planning and monitoring in northern Idaho and eastern Washington. Project example: **Cow Creek Wetland Mitigation and Monitoring**.



### Watershed Planning and Implementation

- Identifying erosion control and nutrient management issues on dryland agricultural lands. Project example: **Little Canyon Creek Watershed project**.

### Water Quality Monitoring

- Stream level recording, water quality data collection, data analysis. Project example: **Technical Support for TMDL Projects Involving Nutrient Levels in North Central Idaho**.



*Resource Planning Unlimited: Improving water quality through quality planning.*

### Resource Planning Unlimited, Inc.

<http://RPU.Palouse.net>  
rpu@turbonet.com

Moscow, ID 83843  
(208) 883-1806  
Fax: (208) 882-6738





**IDAHO SOIL & WATER  
CONSERVATION COMMISSION**

Item # 5a1

**TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, STUTZMAN, SLICHTER, AND TREBESCH**  
**FROM: DELWYNE TREFZ, DISTRICT SUPPORT SERVICES**  
**DATE: AUGUST 19, 2014**  
**RE: RESULTS OF DISTRICT SURVEY**

For FY 2014, SWCC allocated 7,679 hours of staff time to providing technical assistance (TA) to conservation districts. The number of hours allocated to individual districts was based on requests for assistance submitted to SWCC by each district.

At the close of FY 2014, SWCC staff activity logs showed that 6,612 hours of TA had been provided to districts over the course of the year.

**FY2014 FIELD STAFF TA HOURS ALLOCATED & PROVIDED TO EACH IASCD DIVISION**

DIVISION	TA HOURS ALLOCATED	TA HOURS PROVIDED	HOURS PROVIDED AS A PERCENTAGE OF HOURS ALLOCATED
1	803	689	86%
2	1798	1710	95%
3	1770	1548	87%
4	913	887	97%
5	2063	1643	80%
6	332	135	41%
<b>TOTAL</b>	<b>7679</b>	<b>6612</b>	<b>86%</b>

The attached staff activity reports for FY2014 include notes which explain the variances between the number of hours allocated and the number provided to each district project.

The numbers and the activity reports confirm the dynamic nature of the work conservation districts are engaged in.

RECOMMENDED ACTION: None, for information only

ATTACHMENTS: Staff activity reports for FY2014

**FY2014 FIELD STAFF TA HOURS ALLOCATED & PROVIDED TO EACH IASCD DIVISION**

DIVISION	TA HOURS ALLOCATED	TA HOURS PROVIDED	HOURS PROVIDED AS A PERCENTAGE OF HOURS ALLOCATED
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<b>TOTAL</b>	<b>7679</b>	<b>6612</b>	<b>86%</b>

FY2014 FIELD STAFF TA HOURS ALLOCATED & PROVIDED TO DISTRICTS

STAFF	TA HOURS ALLOCATED	TA HOURS PROVIDED
ALLAN	1198	1078
BILL	1138	1074
BRIAN	332	135
CAROLYN	548	608
CHUCK	220	144
EILEEN	1050	1079
JASON	750	663
LORETTA	830	576
MARK	603	556
ROB	180	137
STEVEN	830	564
<b>TOTAL</b>	<b>7679</b>	<b>6612</b>

**ALLAN JOHNSON**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
CENTRAL BINGHAM CD	30	14	The SWP program ran out of money before a grant proposal was submitted, leftover hours were used as discretionary time
BEAR LAKE SWCD			
New BOR Grant	123	0	This grant never existed, the hours were used as discretionary time
New 319 Grant	123	0	This grant never existed, the hours were used as discretionary time
319 Grant--PBJ Diversion	62	62	
CARIBOU SCD			
Bear/Whiskey 319 Grant Engineering	47	53.5	The allocation plus 13.5 hours of discretionary time were used on projects
SRF 319 Trout Creek Project Engineer	116	157	The allocation plus 38 hours of discretionary time were used on projects
Up Blackfoot River 319 Engineering	94	119	The allocation plus 25 hours of discretionary time were used on projects
FRANKLIN SWCD			
New Cub River Project Engineering	94	0	This grant never existed, the hours were used as discretionary time
Station Creek 319 Proj Engineering	134	134	
SRF Mound Valley Project Engineering	64	239	The allocation plus 175 hours of discretionary time were used on projects
ONEIDA SWCD Wide Hollow Engin.	119	240	The allocation plus 121 hours of discretionary time were used on projects
PORTNEUF SWCD			
Pebble Cr. 319 Project	35	59	The allocation plus 24 hours of discretionary time were used on projects

SRF Grant Topaz-Mid Portneuf Project	157	0	This grant never existed, the hours were used as discretionary time
TOTAL HOURS	1198	1078	



**BILL LILLIBRIDGE**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
NEZ PERCE SWCD			
NP01 Engineering	600	526	Did as much work as I could. I was held up many times waiting for information. I also needed to do research on some of the projects, as they were atypical and had difficult constraints.
NP03 Lapwai Cr Streambank Engineer	24	16	Very little work on Lapwai Creek.
NP05 Construcion Oversight Engineer	72	63	Not much construction when on. Some of this was actually post-construction checks and follow-ups from previous years.
NP11 Engineering Training, Engineer	24	13	Most of the training was wrapped into project work, so I didn't differentiate.
ADAMS SWCD	164	310	Adams had projects ready to work on, so I put much of my discretionary there. I also "front-loaded" Adams work as Julie was going to do the Snowbird thing. When she got back, she had work to do, and I was not getting information from Nez Perce or K-S, so I worked on Adams.
CANYON SCD	26	0	This project was dropped by the District
CLEARWATER SWCD	28	14	Engineering work requests went through Eileen. I did all the work requested.
KOOTENAI-SHOSHONE SWCD	200	133	Very late start with the district on getting information on what projects they wanted to do.
TOTAL HOURS	1138	1074	

Overall notes:

I was sick for approximately six weeks with the shingles. It affected all my work. I also worked much more than my allocated hours for administrative, mainly on the staff hours allocation (district vs. TMDL vs. CREP, ect).

**BRIAN REED**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
CLARK SCD	32	21	Schedule conflicts caused some meetings to be missed.
EAST SIDE SWCD	16	16	
JEFFERSON SWCD	26	12	Schedule conflicts caused some meetings to be missed, including being required to be in Boise during the time a meeting was held. Also some cancelled meetings
MADISON SWCD	27	20	Schedule conflicts caused a meeting to be missed.
TETON SCD			
Brd Mtng Attendance CA	27	29	Longer meeting times than planned for.
RCRDP Loan Apps Cons Plans, TA	108	0	Loans never materialized.
WEST SIDE SWCD			
Brd Mtng Attendance CA	16	16	
CIG Cover Crop Project TA	80	21	Helped write grant, but project wasn't funded.
TOTALS HOURS	332	135	

**CAROLYN FIRTH**

DISTRICT	TA HOURS ALLOCATED	TA HOURS PROVIDED	NOTES
BALANCED ROCK SCD CCPI TA	60	49	In the original CCPI grant, 4 sign-up periods were offered (one per year for 4 years). However, CCPI was taken out of the new farm bill, so the final sign-up was not offered. Consequently, the amount of TA required was overestimated.
EAST CASSIA SWCD			
Marsh Cr Riparian Restoratation TA	80	6	After the original TA request was submitted, management of the ranch belonging to the major landowner changed significantly, and the new manager did not want to pursue grant funding for this project. The East Cassia SWCD no longer required TA for the project.
Cassia Co. NPA CCPI TA	80	182	When the original TA request was submitted, the number of participants was underestimated; consequently, the number of hours of TA was underestimated.
MINIDOKA SWCD	80	63	The district had anticipated more participants than those who actually signed contracts. Plus, the new farm bill did not authorize the final year of sign-ups for the existing CCPI grant.

POWER SCD	35	2	The district submitted a 319 application for Rattlesnake Creek. I reviewed the application, but it did not rank high enough to receive funding, so TA was not needed.
SNAKE RIVER SWCD TA	60	36	In the original CCPI grant, 4 sign-up periods were offered (one per year for 4 years). However, CCPI was taken out of the new farm bill, so the final sign-up was not offered. Consequently, the amount of TA required was overestimated.
SOUTH BINGHAM SCD	13	4	This TA request was to do an initial resource inventory of Danielson Creek and look for possible funding sources to install BMPs. The district has been working with the landowners to encourage them to become involved in a project, but it has taken longer than anticipated. An initial overview was completed, but the district would like to continue pursuing a project.
TWIN FALLS SWCD TA	60	41	In the original CCPI grant, 4 sign-up periods were offered (one per year for 4 years). However, CCPI was taken out of the new farm bill, so the final sign-up was not offered. Consequently, the amount of TA required was overestimated.

WEST CASSIA SWCD TA	80	225	One of the CCPI participants did double cropping, which required more time and expertise in providing technical assistance than a traditional cropping scenario would require. In addition, the conservation planning and contracting for one of the participants had originally been done by a NRCS employee who transferred to a different office. He had not completed several of the worksheets and forms (e.g. CPA 52) that should have been done prior to the project becoming a contract. Since I had been put in charge of the contract, I had to complete the forms; this took longer than anticipated.
TOTAL HOURS	548	608	

**CHUCK PENTZER**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
BALANCED ROCK SCD			
Ground Water Project TA	40	50	Included locating sites with TF Canal Co. & the district & monitoring runs
CCPI Project TA	30	15	Because of the new farm bill, CCPI did not fund for new contracts as originally planned.
EAST CASSIA SWCD, Marsh Creek TA	50	9	Major decision maker was changed & implementation project was not pursued.
NORTH SIDE SWCD CA	40	51	Pics, videos, gathered info for nt/ds, & strip till type of drills for various rotations.
SNAKE RIVER SWCD, CCPI Project TA	30	9	Because of the new farm bill, CCPI did not fund for new contracts as originally planned.
TWIN FALLS SWCD, CCPI Project TA	30	10	Because of the new farm bill, CCPI did not fund for new contracts as originally planned.
TOTAL HOURS	220	144	

\*\* Also, quite a bit of time was spent shutting down the Jerome office & moving to a much smaller office in Twin. Split my files to 3 locations and took a lot of time sorting & getting rid of surplus office equipment.

**EILEEN ROWAN**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
CLEARWATER SWCD			
4th Grade Earth Day	16	17	
Dip Pond Design	89	117	Additional time was spent serving district on additional projects as requested.
IDAHO SWCD			
New Grant Proposal Writing CA	40	67	
Training New District Staff CA	83	43	Staff did not need as much training as past staff. Offset that time with additional time in other categories.
Current Projects TA	350	354	
LEWIS SCD			
Current Project Conservation TA	417	410	Some projects fell through - time off set with writing new grants.
Grant Writing CA	40	55	
8th Grade Field Day CA	16	16	
TOTAL HOURS	1050	1079	



**JASON MILLER**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
ADA SWCD CA	82	0	Ada did not require time for this project.
CANYON SCD			
Educate on Lake Lowell TMDL TA	26	26	
IWS Wetland Nutrient Trading TA	26	26	
Lake Lowell 319 Grant Prep TA	84	84	
Wilder Irr. Dist Collaboration TA	42	0	Project did not move forward.
CO-OP Central Collaboration TA	42	0	Project did not move forward.
Comp Dist Training CA	131	131	
Capacity Building CA	42	20	Capacity building time did not more than 20 hours
ELMORE SWCD			
Attend Board Mtngs CA	46	48	Attending additional meetings took 2 more hours then anticipated.
Cold Springs Creek 319 Project TA	137	182	Additional hours for unneeded requests allowed me to spend more time on the Cold springs 319.
OWYHEE CD			
Grant Proposal Development TA	80	100	Grant development required more time than anticipated, and I was able to use some time from unneeded requests.
Brd Mtng Attendance CA	12	46	Attending assitional meeting took more time then anticipated due to the Sid-Snake Succor TMDL.
TOTAL HOURS	750	663	

**LORETTA STRICKLAND**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
ADAMS SWCD			
Proj 1--existing 319	40	77.5	additional help was needed, should have projected more hours here
Proj 2--new Weiser River 319	42	40	
Proj 3--New Meadows City	8	0	project did not materialize
Proj 4--Existing grant admin training	20	5	not much grant admin tasks in FY
GEM SWCD			
New 319 Grant Writing CA	80	45	Grant writing didn't take as long as projected
Current 319 Grant TA	100	136.5	Close out of grant took longer than projected
PAYETTE SWCD			
Current & Future 319 Grant TA	60	40	over projected need
Current 319 Grant TA	110	105	over projected need
SQUAW CREEK SCD			
Grant Writing CA	40	0	grant application did not materialize
BMP Installation & Monitoring TA	40	14	No BMPS or monitoring taking place
VALLEY SWCD	200	87	Planning for projects done by NRCS
WEISER RIVER SCD	90	25.5	Attended meetings when could, over projected need
TOTAL HOURS	830	576	

**MARK HOGEN**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
BENEWAH SWCD CA	150	183	Required extra time for 319 grant application
BONNER SWCD			
District Meeting Attendance	30	37	District requested extra meeting attendance
TMDL Issues	60	60	Completed as requested
Forestry Contest	13	9	Completed with less hours
KOOTENAI-SHOSHONE SWCD CA	350	267	Worked on all requested projects. More hours allocated than needed.
TOTAL HOURS	603	556	

**ROB SHARPNACK**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
BALANCED ROCK SCD	100	79	Attended all meetings on project, created maps and written directions for doing monitoring run, and completed 10 weeks worth of monitoring runs. Monitoring runs took less time to complete than anticipated.
Ground Water Project			
WOOD RIVER SWCD	80	58	Helped choose sites, made maps of sites, made mailing list for brochure mailing, developed seed plans, reviewed multiple sites, made funding request presentation, etc. I have completed all work requested on project.
Green Stripping Demonstration Project			
TOTAL HOURS	180	137	

**STEVEN SMITH**

DISTRICT	HOURS ALLOCATED	HOURS PROVIDED	NOTES
BEAR LAKE SWCD			
New ECC Grant	49	7	Could not find any willing landowners
Ovid Stream Restoration	55	15	The land owner was working slow and did not need much assistance
319 Grant--PBJ Diversion	41	9.5	helped with the survey, waiting on the design and construction to start
DEQ Grant Tour	1	0	DEQ did not come this year
District Project Tour	1	0	This was part of a meeting so I put it as the meeting per quarter
New 319 Grant Application	10	10	I helped the district with 2 319 grant applications
6th Grade School Days	3	10	I helped with the school prestaton and it took all day with the drive
ECC Grant	4	4	Helped with on farm planning and cordination with other agencies
New BOR Project Application	12	12	after some field work the Irrigation co decided to wait to submit a grant application
CARIBOU SCD			
Bear/Whiskey 319 Grant TA	27	7.5	I have continued to help with this project. The streambank design is completed and the 404 permits have been submitted we are just waiting for them to come back and for low water to begin the steam reconstruction. I helped with the development of the contract it took multiple meeting with the land owner to get all the BMPs in the contract that needed to be in it.

Upper Blackfoot 319 Grant TA	20	13	I have assisted Chris Banks the project manager with monitoring, construction inspections, mapping and conservation planning on this project.
Cub Scout Day Camp CA	2	0	was not asked to help this year
319 Project Apps CA	4	4	Helped with submitting new applications
Bear River/Whiskey Cr BOR Proj App TA	79	11	
North Extension BOR Proj App	4	28.5	I assisted the Caribou district and the Last Chance Canal Company with this monitoring effort. It provided the irrigation company with some very good information but they felt that the cost of converting the open ditch to a pipe was not cost effective even with cost share monies that a grant request to BOR would provide. So they did not want to follow through with submitting a grant application.
5th & 6th Grade School Days CA	3	3	Helped with the presentation
SRF 319 Trout Creek Project TA	36	4.5	This project did not get moving as quick as we thought. I helped with some surveying
FRANKLIN SWCD			

Cub River 319 Grant Application CA	8	8	I assisted the franklin district with submitting a 319 grant on the Cub River and one on Worm Creek. The project on Cub River was streambank restoration which has eroded to within 8ft of a county road. The other project on Worm Creek had many BMPs streambank restoration, stream crossing, structure for water control, Irrigation water convenience pipe, and tree and shrub establishment. I helped with gathering technical data and creating maps and with the presentations at the BAG meeting. Neither of these projects ranked out very high so I don't think it will get funded.
Station Creek 319 Proj TA	76	66	This project is moving along slow but we have one contract signed and another almost done just waiting on the design so we know how much streambank stabilization is needed. Two of the land owners do not want to do as much work as planned so we have found 2 other landowners that want to do some conservation work still in the on farm planning with them to determine the best way to address the resource concerns.
BOR Consolidated Irr. Hydro TA	25	28	I have assisted with mapping for this project the bulk of this project is complete.

New BOR Weston Cr Project CA	4	7	This irrigation group could not ever get things together so an application was not submitted. Another group nearby heard about the opportunity to submit an application and was able to get enough info gathered up that they was able to get a grant submitted. I created some maps and measured water flows to document water loss in the canal for the grant application for them.
BOR Planning - Cons. & Riverdale TA	25	3	Riverdale Irrigation has not been able to get me enough information for me to do the planning that they have requested.
Cub R. Water Dist Measuring TA	27	0	Consolidated has been so involved with the other project they have they have not showed me what maps they need me to help them with.
Franklin Cul. Water Coalition TA	27	3.5	The company has not got with me to get the mapping done I have talked with 2 of the members about getting this done and they have not had time to show me what they need done.
ECC Project CA	4	8.5	Could not find any willing landowners
5th Grade School Days CA	3	17	Helped with this presentation
8th Grade School Days CA	2	27.5	Helped with this presentation
Alternative HS Ecology Class CA	4	13.5	Helped with some of the technical presentations
SRF Mound Valley TA	80	24.5	We have the design completed and the 404 permit submitted for work to be completed this fall. The project had to be expanded to effectively treat the steam bank so we had to get with the adjacent landowner and put a plan together for him so he could be included in the project.



ONEIDA SWCD			
Wide Hollow 319 TA	86	150	This project is doing great one landowner is all done with his project and another is in construction now. We have designs for 3 landowners I just have to complete the contracts for each of them. I have helped with BMP layout, checks, and Payments.
FFA Workshop CA	2	0	The district was not able to do the school projects or did they put on the information and education for the RCRDP loan program. I got these hours approved to move them to the Wide Hollow 319 project that the district has.
Educational Workshops CA	2	0	The district was not able to do the school projects or did they put on the information and education for the RCRDP loan program. I got these hours approved to move them to the Wide Hollow 319 project that the district has.
RCRDP I&E CA	4	1	The district was not able to do the school projects or did they put on the information and education for the RCRDP loan program. I got these hours approved to move them to the Wide Hollow 319 project that the district has.
PORTNEUF SWCD			
Pebble Cr. 319 Project TA	43	49	This project is nearing completion I have helped with BMP layout and construction inspections. Helped with a work day for the North Gem High School kids that came and helped with some riparian fence.
Pebble Cr. 319 Project CA	4	0	Included this with the TA request
SRF Grant Topaz-Mid Port Proj TA	49	18	This project was not funded.
SRF Grant Topaz-Mid Port Proj CA	4	0	This project was not funded.

TOTAL HOURS	830	563.5	
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IDAHO SOIL & WATER  
CONSERVATION COMMISSION

Item # 5a2

TO: CHAIRMAN WRIGHT AND COMMISSIONERS RADFORD, STUTZMAN, SLICHTER, AND TREBESCH  
FROM: DELWYNE TREFZ, DISTRICT SUPPORT SERVICES  
DATE: AUGUST 19, 2014  
RE: RESULTS OF DISTRICT SURVEY

The 2014 district survey was completed and returned by 36 districts, which is 4 fewer than the number that responded to the 2013 survey. District responses to the survey provide an indication of how well we are doing to provide services they value.

To gauge the overall level of satisfaction with the Commission, districts were asked to respond to this statement: **“Overall, we are satisfied with the services and support provided by SWCC”**. Responses from 2013 and 2014 are presented in the following table.

Survey Date	Number of Responses	Strongly Agree	Somewhat Agree	Neutral	Somewhat Disagree	Strongly Disagree
2013	40	18%	45%	30%	8%	0%
2014	36	22%	50%	11%	11%	6%

To gauge the level to which districts feel the Commission is inclusive, they were asked to respond to this statement: **“SWCC has invited our district to serve on important work groups, to comment on new policies and/or processes, and to provide opinions and input on key decisions that impact us.”** District responses from 2013 and 2014 are presented in the following table.

Survey Date	Number of Responses	Strongly Agree	Somewhat Agree	Neutral	Somewhat Disagree	Strongly Disagree
2013	40	25%	58%	13%	3%	3%
2014	36	36%	39%	17%	8%	0%

A number of other questions were asked. Attached is a copy of responses to all questions. Staff will discuss possible reasons for the shifts during your meeting.

RECOMMENDED ACTION: None, for information only

Attachment: FY 2014 District Survey Results

## Q1 How should Idaho ensure clean air and water, and protect habitat and wildlife?

Answered: 36 Skipped: 0

Answer Choices	Responses
Regulations Alone	0.00% 0
Purely Voluntary Conservation (Landowners)	27.78% 10
Nonprofit Group Projects/Advocacy	2.78% 1
Mix of Regulations & Voluntary Conservation	69.44% 25
<b>Total Respondents: 36</b>	

#	Comments	Date
1	we feel both nonprofit group projects and mix of regulations and voluntary are combine for their district	6/10/2014 11:51 AM

## Q2 How Familiar are You with the Mission of the Idaho Soil and Water Conservation Commission (SWCC)

Answered: 36 Skipped: 0

Answer Choices	Responses
Very Familiar	52.78% 19
Somewhat Familiar	44.44% 16
Neither Familiar nor Unfamiliar	0.00% 0
Somewhat Unfamiliar	2.78% 1
Very Unfamiliar	0.00% 0
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	

# 2014 District Survey

## Q3 Please Rank These SWCC Services in Order of Priority to Your District (1-most important, 13-least important).

Answered: 36 Skipped: 0

	1	2	3	4	5	6	7	8	9	10	11	12	13	Total
Preparation and updating of the Total Maximum Daily Load (TMDL) Implementation Plans for Agriculture.	2.86% 1	2.86% 1	5.71% 2	5.71% 2	14.29% 5	11.43% 4	11.43% 4	2.86% 1	8.57% 3	11.43% 4	2.86% 1	8.57% 3	11.43% 4	35
Low Interest loans for landowners and land users for conservation equipment and projects (including agriculture)	0.00% 0	5.71% 2	20.00% 7	11.43% 4	5.71% 2	17.14% 6	11.43% 4	8.57% 3	8.57% 3	2.86% 1	2.86% 1	0.00% 0	5.71% 2	35
Technical leadership & oversight for water quantity and quality, wildlife habitat, groundwater usage reduction and reduction of agriculture runoff to the Eastern Snake River Plain Aquifer	11.43% 4	0.00% 0	2.86% 1	8.57% 3	2.86% 1	8.57% 3	5.71% 2	2.86% 1	2.86% 1	5.71% 2	11.43% 4	8.57% 3	28.57% 10	35
Technical assistance to conservation districts	28.57% 10	25.71% 9	8.57% 3	11.43% 4	8.57% 3	5.71% 2	5.71% 2	0.00% 0	2.86% 1	0.00% 0	0.00% 0	0.00% 0	2.86% 1	35
Facilitate cooperative groundwater protection program, promote voluntary projects to reduce nitrate, phosphorus, and sediment loads	2.94% 1	2.94% 1	2.94% 1	0.00% 0	2.94% 1	8.82% 3	26.47% 9	11.76% 4	8.82% 3	14.71% 5	8.82% 3	5.88% 2	2.94% 1	34
Comprehensive district-related assistance (capacity building)	0.00% 0	8.33% 3	13.89% 5	16.67% 6	16.67% 6	8.33% 3	11.11% 4	11.11% 4	5.56% 2	5.56% 2	2.78% 1	0.00% 0	0.00% 0	36

## 2014 District Survey

Maintain guidance document to control and abate agriculture nonpoint source pollution	<b>0.00%</b> 0	<b>0.00%</b> 0	<b>2.94%</b> 1	<b>0.00%</b> 0	<b>14.71%</b> 5	<b>2.94%</b> 1	<b>14.71%</b> 5	<b>14.71%</b> 5	<b>20.59%</b> 7	<b>11.76%</b> 4	<b>5.88%</b> 2	<b>8.82%</b> 3	<b>2.94%</b> 1	34
Promote usage of online conservation planning tools	<b>2.94%</b> 1	<b>0.00%</b> 0	<b>2.94%</b> 1	<b>0.00%</b> 0	<b>2.94%</b> 1	<b>2.94%</b> 1	<b>5.88%</b> 2	<b>2.94%</b> 1	<b>5.88%</b> 2	<b>14.71%</b> 5	<b>17.65%</b> 6	<b>11.76%</b> 4	<b>29.41%</b> 10	34
Distributing state base and matching funds to conservation districts	<b>51.43%</b> 18	<b>25.71%</b> 9	<b>5.71%</b> 2	<b>8.57%</b> 3	<b>0.00%</b> 0	<b>2.86%</b> 1	<b>0.00%</b> 0	<b>2.86%</b> 1	<b>0.00%</b> 0	<b>2.86%</b> 1	<b>0.00%</b> 0	<b>0.00%</b> 0	<b>0.00%</b> 0	35
Coordinate voluntary conservation efforts, of local, state, and federal agencies	<b>8.33%</b> 3	<b>5.56%</b> 2	<b>8.33%</b> 3	<b>8.33%</b> 3	<b>13.89%</b> 5	<b>5.56%</b> 2	<b>16.67%</b> 6	<b>11.11%</b> 4	<b>8.33%</b> 3	<b>2.78%</b> 1	<b>8.33%</b> 3	<b>2.78%</b> 1	<b>0.00%</b> 0	36
Oversee creation and discountance of watershed improvement districts statewide	<b>2.94%</b> 1	<b>0.00%</b> 0	<b>0.00%</b> 0	<b>0.00%</b> 0	<b>5.88%</b> 2	<b>0.00%</b> 0	<b>0.00%</b> 0	<b>0.00%</b> 0	<b>2.94%</b> 1	<b>14.71%</b> 5	<b>11.76%</b> 4	<b>26.47%</b> 9	<b>35.29%</b> 12	34
Conservation project grant funding to districts	<b>8.33%</b> 3	<b>19.44%</b> 7	<b>19.44%</b> 7	<b>19.44%</b> 7	<b>5.56%</b> 2	<b>11.11%</b> 4	<b>0.00%</b> 0	<b>8.33%</b> 3	<b>0.00%</b> 0	<b>0.00%</b> 0	<b>2.78%</b> 1	<b>2.78%</b> 1	<b>2.78%</b> 1	36
Informa conservations districts about the acitivies of other districts	<b>2.78%</b> 1	<b>2.78%</b> 1	<b>2.78%</b> 1	<b>5.56%</b> 2	<b>8.33%</b> 3	<b>11.11%</b> 4	<b>0.00%</b> 0	<b>11.11%</b> 4	<b>16.67%</b> 6	<b>2.78%</b> 1	<b>19.44%</b> 7	<b>11.11%</b> 4	<b>5.56%</b> 2	36

**Q4 SWCC provides opportunities to share information about district activities (via listening sessions, partner reports at Commission meetings, attending tours and visiting districts, compiling annual reports, conducting trainings, and making monthly field staff presentations at district meetings).**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	33.33% 12
Somewhat Agree	55.56% 20
Neutral	11.11% 4
Somewhat Disagree	0.00% 0
Strongly Disagree	0.00% 0
N/A	0.00% 0
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	



**Q5 SWCC has invited our district to serve on important work groups, to comment on new policies and/or processes, and to provide opinions and input on key decisions that impact us.**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	36.11% 13
Somewhat Agree	38.89% 14
Neutral	16.67% 6
Somewhat Disagree	8.33% 3
Strongly Disagree	0.00% 0
N/A	0.00% 0
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	

**Q6 SWCC's Boise staff members (Teri, Jan, Cheryl, Pam, and Terry) are responsive and helpful when asked to provide assistance and communicate well with others.**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	44.44% 16
Somewhat Agree	33.33% 12
Neutral	19.44% 7
Somewhat Disagree	2.78% 1
Strongly Disagree	0.00% 0
N/A	0.00% 0
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	

**Q7 SWCC's District Support Services  
Specilaist (Delwyne) is responsive and  
helpful when asked to provide assistance  
and communicates well and regularly with  
districts.**

Answered: 36 Skipped: 0

Answer Choices	Responses	
Strongly Agree	61.11%	22
Somewhat Agree	27.78%	10
Neutral	5.56%	2
Somewhat Disagree	5.56%	2
Strongly Disagree	0.00%	0
N/A	0.00%	0
<b>Total</b>		<b>36</b>

#	Comments	Date
	There are no responses.	

**Q8 We are satisfied with the expertise and services provided by SWCC engineering staff (Bill and Allan)**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	16.67% 6
Somewhat Agree	16.67% 6
Neutral	30.56% 11
Somewhat Disagree	5.56% 2
Strongly Disagree	0.00% 0
N/A	30.56% 11
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	

**Q9 We are satisfied with the expertise and services provided by the SWCC field staff assigned to our district (Brian, Chuck, Carolyn, Eileen, Jason, Loretta, Mark, Rob, Steven).**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	58.33% 21
Somewhat Agree	16.67% 6
Neutral	19.44% 7
Somewhat Disagree	5.56% 2
Strongly Disagree	0.00% 0
N/A	0.00% 0
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	

**Q10 We are satisfied with the expertise and services provided by the SWCC staff leading the TMDL Implementation Plan development work (Tony and Karie).**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	27.78% 10
Somewhat Agree	16.67% 6
Neutral	36.11% 13
Somewhat Disagree	5.56% 2
Strongly Disagree	2.78% 1
N/A	11.11% 4
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	

**Q11 The staffing levels and geographic distribution of SWCC engineering and field staff have been sufficient to meet all our technical assistance needs over the past year.**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	13.89% 5
Somewhat Agree	30.56% 11
Neutral	25.00% 9
Somewhat Disagree	19.44% 7
Strongly Disagree	2.78% 1
N/A	8.33% 3
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	

**Q12 SWCC's role in preparing TMDL  
Implementation Plans for ag and grazing  
land benefits our conservation district.**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	27.78% 10
Somewhat Agree	22.22% 8
Neutral	19.44% 7
Somewhat Disagree	8.33% 3
Strongly Disagree	11.11% 4
N/A	11.11% 4
<b>Total</b>	<b>36</b>

#	Comments	Date
1	Staff is overbooked	6/17/2014 3:11 PM



**Q13 SWCC helps districts and other conservation partners connect with each other to cultivate new partnerships and funding opportunities.**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	11.11% 4
Somewhat Agree	33.33% 12
Neutral	36.11% 13
Somewhat Disagree	13.89% 5
Strongly Disagree	2.78% 1
N/A	2.78% 1
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	

**Q14 If we were provided with the necessary equipment, we would want to be part of a video conferencing pilot project to demonstrate how this technology might enable SWCC staff to participate in more district board meetings while at the same time reducing travel time and expense.**

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	16.67% 6
Somewhat Agree	25.00% 9
Neutral	33.33% 12
Somewhat Disagree	16.67% 6
Strongly Disagree	2.78% 1
N/A	5.56% 2
<b>Total</b>	<b>36</b>

#	Comments	Date
1	Were ready! has SWCC done this with any other district?	6/17/2014 3:11 PM

### Q15 Overallm we are satisfied with the services and support provided by SWCC.

Answered: 36 Skipped: 0

Answer Choices	Responses
Strongly Agree	22.22% 8
Somewhat Agree	50.00% 18
Neutral	11.11% 4
Somewhat Disagree	11.11% 4
Strongly Disagree	5.56% 2
N/A	0.00% 0
<b>Total</b>	<b>36</b>

#	Comments	Date
	There are no responses.	

# 2014 District Survey

## Q16 Please provide any additional feedback about FY 2013 or suggestions for future years in the space below.

Answered: 12 Skipped: 24

#	Responses	Date
1	The Payette Soil & Water Conservation District is very satisfied with the expertise & service level that Loretta Strickland has provide the district with the everyday questions and the detailed assistance on the 319 Grant we are implementing with area farmers this year. When a question arises she usually provides an answer or good feedback, if necessary she will steer the board toward other sources of information to help resolve issue. Delwyne Trefz has also provided the district with outstanding service and is very helpful in keeping us informed on the newest developments of the ISWCC. He keeps us on track for all reports and is quick to respond if clarification is needed. The Payette Soil & Water Conservation District appreciates the support from the ISWCC, both technical and financially.	8/4/2014 4:04 PM
2	Preparation and updating of the Total Maximum Daily Load (TMDL) Implementation Plans for Agriculture Low interest loans for landowners and land users for conservation equipment and projects (including agriculture) Technical leadership & oversight for water quantity and quality, wildlife habitat, groundwater usage reduction and reduction of agricultural runoff to the Eastern Snake River Plain Aquifer Technical assistance to conservation districts**** Facilitate cooperative groundwater protection program, promote voluntary projects to reduce nitrate, phosphorus, and sediment loads***** Comprehensive district-related assistance (capacity building) Maintain guidance document to control and abate agriculture nonpoint source pollution Promote usage of online conservation planning tool *** Distributing State base & matching funds to conservation districts* Coordinate voluntary conservation efforts of local, state, and federal agencies** Oversee creation and discontinuance of watershed improvement districts statewide Conservation project grant funding to districts Inform conservation districts about the activities of other districts 1. Cost share, including state and federal dollars, assistance with grants for districts and combination of districts according to their priorities. 3. * This shouldn't even be on a priority list. It is a direct charge by statute. ** SWCC should assist Districts in working with or coordinating with state and federal agencies. *** Not sure what this means. NRCS provides conservation planning. Isn't this a duplication of effort? **** NRCS, our partner, is better suited to provide TA in most areas. SWCC should only provide TA in areas where NRCS cannot. ***** This should be done in support of specific district(s) request for project support, not as SWCC initiative.	7/17/2014 10:27 AM
3	There is to many form, report, paperwork, and surveys. To much red tape.	7/10/2014 4:04 PM
4	There is to many form, report, paperwork, and surveys. To much red tape.	7/10/2014 3:57 PM
5	The current ISWCC delivery system is to top heavy. For the limited TA available, the current structure spends to much time on planning in relation to the service or implementation. The board feels that our funding "legislative" support would respond more favorably to tangibles tied to dollars verses "administrative costs".	7/10/2014 3:51 PM
6	Note to item 11: Staffing has been barely adequate. Our district really appreciates the assistance and contributions that Mark and Bill provide. Sometimes it seems that we put undue pressure on them to provide for our needs. Under current conditions, I don't really see a cure for this. We'll get by. Note to item 14: There are other districts that could make better use of video conferencing. I would encourage those districts to use it. Note to item 15: SWCC has responded to every request and provided every service requested. 100% success. It is unfortunate that ISWCC and KSSWCD are both underfunded and understaffed, but we both get more accomplished than one might reasonably expect. That's how partnerships should work.	7/1/2014 3:30 PM

## 2014 District Survey

7	We have gone through the process of getting a new administrative assistant and several new board members. They have spent the last year learning what it is that we do. They would really like to move along on some new projects and programs that will make a difference. It would be most helpful if you would focus more on projects and guidance on some things that we can do. I might say the Carolyn spent a good amount of time with Dawn and Ellito putting together a grant for a no till drill. We would like to say thanks and we are hoping for more of this kind of help.	6/19/2014 9:51 AM
8	SWC Commissioners Wright and Radford have been very responsive and attended meetings (Division and RC&D) to represent the SWC. We appreciate their level of commitment. Rob's workload is directed from the Supervisory level of the SWC office to different priorities. We are a long distance from his office for travel but we do appreciate his forwarding information and keeping the District in the loop. Delwyne's information is often sent out several times to correct errors or clarify what he is sending. We suggest he improve his communication to districts to avoid duplicate emails on the same topic. Instructions for this survey is one example of this issue.	6/18/2014 9:48 AM
9	Have ranking on a 1 to 5 scale.	6/17/2014 3:17 PM
10	If technical support is so small that your people can't respond positively to a request then you might need more staff or you've over managed your personnel. Need grant manager/dedicate a way to go get funding with a grant writer.	6/17/2014 3:11 PM
11	Ranking scale of 1-5 for each of the 13 categories would be helpful on the first page. Need to be more user friendly.	6/17/2014 3:05 PM
12	We feel that for questions 8 and 11 that Bill and Eileen's workload is very high. We are extremely happy with the assistance we have received from Eileen and have no issues with any of her work. For question 14, we would use when applicable.	6/10/2014 11:51 AM



## IDAHO SOIL & WATER CONSERVATION COMMISSION

### COMMISSION

Item 5b

H. Norman Wright  
Chairman

Roger Stutzman  
Vice Chairman

Jerry Trebesch  
Secretary

Dave Radford  
Commissioner

Leon Slichter  
Commissioner

Teri A. Murrison  
Administrator

**TO: CHAIRMAN WRIGHT, COMMISSIONERS STUTZMAN, RADFORD, SLICHTER, AND TREBESCH**  
**FROM: TERRY HOEBELHEINRICH, LOAN OFFICER**  
**DATE: August 21, 2014**  
**RE: RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT PROGRAM UPDATE**

Since your last meeting, the following activities have conducted by staff:

Marketing	<ul style="list-style-type: none"><li>• Ag Pavilion booth</li><li>• Capital Press, Farm Bureau, Intermountain Farm &amp; Ranch, Northwest Farm &amp; Ranch ads purchased</li></ul>
Loans	<ul style="list-style-type: none"><li>• 11 loan inquiries have been received since the last update</li><li>• 3 new loan applications</li></ul>
Delinquencies	<ul style="list-style-type: none"><li>• 1 delinquency, with details to be provided in Executive Session</li></ul>
	<ul style="list-style-type: none"><li>• RCRDP Cash Report for May, June, July</li></ul>

**ACTION:** For Information Only

# FY14 RCRDP - MAY 2014

YEAR TO DATE

BEGINNING CASH BALANCE at 04/30/2014 \$ 6,369,912.05 \$ 5,747,220.29

## Increase of Funds

May 2014

Fiscal Year 2014

2515 - Interest Income:	\$ 1,910.69	\$ 15,781.18
2523 - Loan Interest:	\$ 13,479.92	\$ 160,469.49
2535 - Default Interest: (late fees)	\$ 3.12	\$ 3,097.03
Principal payments received	\$ 103,820.43	\$ 1,156,976.70
Suspense - payment not yet reported	\$ 13,040.66	\$ 13,040.66
Expenditure Adjustments	\$ -	\$ 880.00
Pcard Adjustment	\$ -	\$ 49.32
Professional Services Refund	\$ -	\$ -
Payroll Expenditure Adjustment	\$ -	\$ -
Loan Refunds	\$ -	\$ 224.14

TOTAL INCREASES 132,254.82

1,350,518.52

ADJUSTED CASH BALANCE \$ 6,502,166.87

7,097,738.81

## Decrease of Funds

Personnel Costs	\$ (11,666.39)	\$ (133,026.98)
Operating Expense (Ingeragency Billing)	\$ (4,085.56)	\$ (29,406.20)
P Card Payment	(\$840.27)	\$ (9,089.86)
Expenditure Adjustments	(\$10,533.00)	\$ (12,786.70)
Expenditure Not Encumbered	\$ (3,132.66)	\$ (23,643.94)
State Holdback		
Loan Disbursements	\$ (195,231.20)	\$ (612,883.20)
Capital Outlay	\$ -	
Suspense Cleared	\$ -	\$ -
Refund of Revenue	\$ -	\$ -
Refund from loan Payments	\$ -	\$ (224.14)

TOTAL DECREASES (225,489.08)

(821,061.02)

ENDING CASH BALANCE at 05/31/2014 \$ 6,276,677.79

\$ 6,276,677.79

3% Minimum Contingency Reserve \$ (115,047.03)

P Card Liability \$ -

Funds Approved - Not Disbursed \$ (246,720.40)

FUNDS AVAILABLE TO LOAN

\$ 5,914,910.36

Pending Approval \$ -

Funds Available \$ 5,914,910.36

## LOAN STATUS REPORT: MAY 2014

Outstanding Principal Loan Balance \$ 3,743,490.16

Disbursements \$ 195,231.20

Principal payments made \$ (103,820.43)

Adjustments to STARS balance \$ -

ADJUSTED PRINCIPAL LOAN BALANCE as of 05/31/2014 \$ 3,834,900.93

Previous report number of active loans 100

New Loans 4

Loans Paid Off -3

Current Month number of active loans 101

Past Due Accounts 1

FY14 RCRDP - JUNE 2014			
		YEAR TO DATE	
BEGINNING CASH BALANCE at 05/31/2014	\$ 6,276,677.79	\$ 5,747,220.29	
Increase of Funds	June 2014	Fiscal Year 2014	
2515 - Interest Income:	\$ 1,643.49	\$ 17,424.67	
2523 - Loan Interest:	\$ 6,497.65	\$ 166,953.01	
2535 - Default Interest: (late fees)	\$ 388.23	\$ 3,499.39	
Principal payments received	\$ 102,365.57	\$ 1,259,342.27	
Suspense - payment not yet reported		\$ 13,040.66	
Expenditure Adjustments	\$ -	\$ 880.00	
Pcard Adjustment	\$ -	\$ 49.32	
Professional Services Refund	\$ -	\$ -	
Payroll Expenditure Adjustment	\$ -	\$ -	
Loan Refunds		\$ 224.14	
TOTAL INCREASES	110,894.94	1,461,413.46	
ADJUSTED CASH BALANCE	\$ 6,387,572.73	7,208,633.75	
Decrease of Funds			
Personnel Costs	\$ (12,966.33)	\$ (145,993.31)	
Operating Expense (Interagency Billing)	\$ (22,759.13)	\$ (52,165.33)	
P Card Payment	(\$13,040.66)	\$ (22,130.52)	
Expenditure Adjustments	\$0.00	\$ (12,786.70)	
Expenditure Not Encumbered	\$ -	\$ (23,643.94)	
State Holdback			
Loan Disbursements	\$ (178,395.76)	\$ (791,278.96)	
Capital Outlay	\$ -		
Suspense Cleared	\$ -	\$ -	
Loan Refund	\$ (2,564.37)	\$ (2,564.37)	
Refund from loan Payments		\$ (224.14)	
TOTAL DECREASES	(229,726.25)	(1,050,787.27)	
ENDING CASH BALANCE at 06/30/2014	\$ 6,157,846.48	\$ 6,157,846.48	
3% Minimum Contingency Reserve		\$ (117,327.93)	
P Card Liability		\$ -	
Funds Approved - Not Disbursed		\$ (66,757.40)	
FUNDS AVAILABLE TO LOAN		\$ 5,973,761.15	
Pending Approval		\$ -	
Funds Available		\$ 5,973,761.15	
LOAN STATUS REPORT: JUNE 2014			
Outstanding Principal Loan Balance		\$ 3,834,900.93	
Disbursements		\$ 178,395.76	
Principal payments made		\$ (102,357.36)	
Adjustments to STARS balance		\$ (8.21)	
ADJUSTED PRINCIPAL LOAN BALANCE as of 06/30/2014		\$ 3,910,931.12	
Previous report number of active loans	101		
New Loans	3		
Loans Paid Off	-3		
Current Month number of active loans	101		
Past Due Accounts	1		



RCRDP FY15 - JULY 2014		
<b>BEGINNING CASH BALANCE at 06/30/2014</b>	<b>\$6,157,846.48</b>	<b>\$6,157,846.48</b>
Increase of Funds	July 2014	Year to Date
Interest Income:	\$ 1,490.28	\$ 1,490.28
Loan Interest:	\$ 1,603.35	\$ 1,603.35
Default Interest: (late fees)	\$ 250.84	\$ 250.84
Principal payments received	\$ 4,410.87	\$ 4,410.87
Suspense - payment not yet reported	\$ -	\$ -
Expenditure Adjustments	\$ -	\$ -
Pcard Adjustment	\$ -	\$ -
Professional Services Refund	\$ -	\$ -
Payroll Expenditure Adjustment	\$ -	\$ -
Loan Refunds	\$ -	\$ -
<b>TOTAL INCREASES</b>	<b>\$ 7,755.34</b>	<b>\$ 7,755.34</b>
<b>ADJUSTED CASH BALANCE</b>	<b>\$6,165,601.82</b>	<b>\$6,165,601.82</b>
Decrease of Funds	July 2014	Year to Date
Personnel Costs	\$ (12,449.46)	\$ (12,449.46)
Operating Expense (Interagency Billing)	\$ (8,326.38)	\$ (8,326.38)
P Card Charges	\$ (271.40)	\$ (271.40)
Loan Disbursements	\$ (2,530.01)	\$ (2,530.01)
Suspense Cleared	\$ -	\$ -
Refund of Revenue	\$ -	\$ -
Refund from loan Payments	\$ -	\$ -
<b>TOTAL DECREASES</b>	<b>\$ (23,577.25)</b>	<b>\$ (23,577.25)</b>
<b>ENDING CASH BALANCE at 07/31/2014</b>	<b>\$ 6,142,024.57</b>	<b>\$ 6,142,024.57</b>
3% Minimum Contingency Reserve		\$ (117,271.51)
Funds Approved - Not Disbursed		\$ (60,227.00)
Pending Approval		\$ (110,800.00)
<b>FUNDS AVAILABLE</b>		<b>\$ 5,853,726.06</b>
<b>LOAN STATUS REPORT: JULY 2014</b>		
Outstanding Principal Loan Balance at June 30		\$ 3,910,931.12
Disbursements		\$ 2,530.01
Principal payments made		\$ (4,419.08)
Adjustments to STARS balance		\$ 8.21
<b>ADJUSTED PRINCIPAL LOAN BALANCE as of 07/31/2014</b>		<b>\$ 3,909,050.26</b>
Previous report number of active loans	101	
New Loans	0	
Loans Paid Off	0	
Number of active loans	101	
Past Due Accounts	1	



# IDAHO SOIL & WATER CONSERVATION COMMISSION

## Item 5c

**TO: CHAIRMAN WRIGHT, COMMISSIONERS STUTZMAN, RADFORD, SLICHTER, AND TREBESCH**  
**FROM: TERRY HOEBELHEINRICH, LOAN OFFICER**  
**DATE: August 21, 2014**  
**RE: ANNUAL REVIEW & SETTING OF RESOURCE CONSERVATION AND RANGELAND DEVELOPMENT PROGRAM INTEREST RATES**

Per administrative rule 60.05.01 the Commission shall determine interest rates not to exceed 6% annually.

### Background

FISCAL YEAR			APPROPRIATION	EXPENSES	APPROPRIATION LESS EXPENSES
2013			\$290,100	\$276,248	\$13,852
2014			\$290,100	\$259,508	\$30,592

FISCAL YEAR	RCRDP REVENUE (ACTUAL OR PROJECTED)	TREASURY (CASH) (ACTUAL OR PROJECTED)	TOTAL REVENUE	EXPENSES	REVENUE LESS EXPENSES
2013	\$238,480	\$20,233	\$258,713	\$276,248	(\$17,535)
2014	\$170,452	\$17,425	\$187,877	\$259,508	(\$71,631)
2015	\$136,550	\$20,440	\$156,940	\$296,300	(\$139,360)
Change ('14-'15)	(\$33,952)	(\$3,015)	(\$30,937)	\$36,952	

### Assumes

- 3.5% average interest rate for RCRDP portfolio (3.7% in FY 13)
- 0.3% estimated annual interest rate for treasury (cash) ( 0.2% in FY 13)

RCRDP LOAN PORTFOLIO BALANCE AS OF 6-30-2014	\$ 3,910,050	3.5%
RCRDP TREASURY CASH BALANCE AS OF 6-30-2014	\$ 6,313,882	0.3%
RCRDP TOTAL LOAN PORTFOLIO & CASH AS OF 6-30-2014	\$ 10,287,535	

FY 2014 Term & Interest Rate Requests	<ul style="list-style-type: none"> <li>• Mostly 2.5% - 7 year terms</li> <li>• Some 3.0% - 12 years</li> <li>• One 3.5% - 15 years</li> </ul>
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	<ul style="list-style-type: none"> <li>• 2.75% is Weighted Average Interest Rates of Loans Closed in FY2014 (Mix of Loans Approved in FY 2013 and FY 2014)</li> </ul>
Interest Rate Trends	<ul style="list-style-type: none"> <li>• 5 year treasury rates have increased 0.84% (ave. FY 13) to 1.58% (ave. FY14)</li> <li>• 10 year treasury rates have increased 1.91% (ave. FY13) to 2.71% (FY 14 ave.)</li> </ul>
Interest Rate Recommendations for FY 2015	<ul style="list-style-type: none"> <li>• No Change</li> <li>• 2.5%, 7 Year Term</li> <li>• 3.0%, 8 - 12 Year Term</li> <li>• 3.5 %, 13 – 15 Year Term</li> </ul>

**RECOMMENDED ACTION:** Approve interest rates and loan terms for FY 2015.